

LEOMINSTER TOWN COUNCIL

PLANNING & HIGHWAYS COMMITTEE

Minutes of the Planning & Highways Committee meeting held on Monday 22nd June 2020 commencing at 19:00 hours remotely via Zoom.

MEMBERS PRESENT: Councillors Rosser (Chair), Williams (Vice-Chair), Herschy (19.17), Parris, Preece, Rumsey and Thomas.

ALSO PRESENT: Ward Cllr Bartlett, Ward Cllr Stone and Ward Cllr. Harrington (Cabinet Member for Infrastructure & Transport)

OFFICER PRESENT: Town Clerk.

PH24/20 APOLOGIES FOR ABSENCE
No apologies were received.

PH25/20 DECLARATIONS OF INTEREST
No Declarations of Interest were made.

PH26/20 HEREFORDSHIRE COUNCIL MEMBERS
Herefordshire Council members were in attendance in an advisory role and were not involved in any decision making.

PH27/20 REQUESTS FOR DISPENSATIONS
No requests for dispensation had been received.

PH28/20 QUESTIONS FROM THE PUBLIC
No members of the public were present.
At this point the Chair proposed to bring forward item 9. on the agenda as Cllr Harrington had attended the meeting to clarify several queries for the committee.

PH29/20 MINUTES OF PREVIOUS MEETING
It was **RESOLVED** that the minutes of the Planning & Highways Committee meeting held on 1st June 2020 be agreed and will be signed as a correct record when social distancing restrictions are lifted.

PH30/20 PLANNING

(a) Planning applications – It was **RESOLVED** to submit the following comments to Herefordshire Council:

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| APPLICATION NO & SITE ADDRESS: | Planning Consultation - 201564 - South View, 3 Stretfordbury, Stoke Prior, Leominster, Herefordshire HR6 0LP |
| DESCRIPTION: | Proposed two storey extension. |
| APPLICANT(S): | Mr & Mrs Graham |
| GRID REF: | OS 352791, 257906 |
| APPLICATION TYPE: | Full Householder |
| WEBSITE LINK: | |

COMMENT:

- (b) **Section 106 allocation** – At the last meeting of the Market Towns Forum, the Mayor had been given a list of s106 funding that was outstanding. Whilst much of the funding was allocated to Transport and Highways projects, some funding was allocated to provide new play equipment. The Chair asked Cllr. Bartlett to explain how s106 monies are allocated and Cllr. Bartlett informed the committee that the monies are allocated at the beginning of the planning process and that it is usually an officer decision. As some projects can take a number of years to complete, sometimes the community priorities change over the years and it is not possible to re-allocate the funding. Following discussion, it was decided that the Town Council should identify a list of possible s106 projects so that these could be inserted on the portal by the Town Clerk when submitting planning comments. Cllr. Thomas pointed out that there was s106 money available to upgrade the play area on Ropewalk Avenue, but the access from the new estate on Westcroft, which should have been installed, hadn't been put in and there was now a house built where the access path was supposed to be. This meant that children had to walk some distance to access the play area.
ACTION: Cllr. Harrington to investigate the situation and update the Town Council.

PH31/20 DECISIONS

The committee **RESOLVED** that the clerk should write to the Herefordshire Council Planning Department regarding decisions made by Herefordshire Council that conflicted with the Leominster Neighbourhood Development Plan. Cllr. Harrington was asked about whether the Phosphate issue had been addressed yet. Cllr. Harrington replied that the Environment Agency were responsible for the rivers and active management would be needed along with a change to land management practices. There is funding to provide wetlands to alleviate the issue and farming communities would need to be engaged.
ACTION: Cllr. Harrington will feed back to the Town Council following a meeting on the matter.

The following planning decisions received from Herefordshire Council were noted. These were presented at the meeting:

Leominster North & Rural

Number: P200480/FH

Current status: Determination Made

Decision: Approved with Conditions - Appeal decision

Type: Full Householder

Location: 4 Sunningdale Bridge Street Leominster Herefordshire HR6 8EH

Proposal: Proposed two storey (East) side extension and two storey rear extension

Comment: Objection – due to size of development and the Leominster Area Neighbourhood Plan Objective 3. Viii: Discourage infilling of green spaces such as gardens.

Leominster West

Number: P200760/F

Current status: Determination Made

Decision: Approved with Conditions - Appeal decision

Type: Planning Permission

Location: Stag Batch House Monkland Road Leominster Herefordshire HR6 9DA

Proposal: Erection of a straw storage shed and roofing over cattle handling area

Comment: No Comment

Leominster East

Number: P200523/F

Current status: Determination Made

Decision: Approved with Conditions - Appeal decision

Type: Planning Permission

Location: Alexander And Duncan Southern Avenue Leominster Herefordshire HR6 0QB

Proposal: Proposed replacement building.

Comment: No Objection – Please bear in mind the close proximity of St. Botolphs housing estate when carrying out work

Leominster South

Number: P200725/A

Current status: Determination Made

Decision: Approved with Conditions - Appeal decision

Type: Advertisement Consent

Location: Morrisons Supermarket Leominster Herefordshire HR6 8RH

Proposal: Proposed installation of 4 no. internally illuminated fascia adverts to proposed 'Click and Collect' facility.

Comment: No Objection

Leominster South

Number: P200852/K

Current status: Determination Made

Decision: Trees in Cons Area Works Can Proceed - Appeal decision

Type: Works to Trees in a Conservation Area

Location: Hillcrest 143 Bargates Leominster Herefordshire HR6 8QS

Proposal: Reduce 3 leylandii trees by 50%.

Comment: No Objection

Leominster North & Rural

Number: P201424/K

Current status: Determination Made

Decision: Trees in Cons Area Works Can Proceed Appeal decision

Type: Works to Trees in a Conservation Area

Location: 110 Bridge Street Leominster HR6 8DZ

Proposal: Pollard two ash trees, due to over shading of two gardens and trees too big for gardens.

Comment: No Objection

PH32/20 HIGHWAYS AND PARKING MATTERS

(a) Highway and Parking Matters

- Free Parking in Herefordshire Council owned car parks had been extended from 27th June – 24th July 2020 – Cllr. Thomas thanked Cllr. Harrington and other Herefordshire Councillors for suspending the parking charge to encourage people to shop locally and support local businesses.
- Cllr. Thomas informed the committee that the drain covers on Barons Cross Road are beginning to work loose again after being reset several times and this is causing a noise nuisance for residents, particularly at night when lorries use the road in number.
- The committee discussed the area of highway sinkage in West Street. Cllr. Bartlett explained that this is currently being dealt with by the streetworks department at Balfour Beatty.

(b) Speeding Incidents

- The clerk has contacted the Safer Roads Partnership to discuss the matter further and they agreed that Leominster could be included on a list for speed data gathering once the traffic patterns return to a more stable level.
- The speed monitoring site on Barons Cross Road had been suspended for enforcement but activities have now been resumed.

(c) Cycling and Walking COVID-19 response

- Cllr. Thomas enquired when the re-allocation of the road space would begin and Cllr. Preece raised concerns about the proposals on behalf of some of the businesses in town, stating that they would need to be reassured and consulted. It was discussed that there was a difference of opinion on the matter and Cllr. Parris asked if it could be clarified whether mobility scooters could enter the re-allocated road space. It was also questioned if bicycles would be safe to use the area with pedestrians.
ACTION: Cllr. Harrington to check and feedback to the clerk about the consultation and mobility scooter and bike access.

Ward Councillors Harrington and Bartlett both left the meeting at 19.49.

PH33/20 LICENCING MATTERS

The clerk brought a letter from Herefordshire Council to the attention of the Committee. It was from the Principal Licencing Officer and the Licencing Officer from Hereford Police Station requesting the Town Council's help in sharing a letter with local pubs and restaurants regarding the utilisation of outdoor areas for pavement cafes and bars to support social distancing.

Following a discussion, during which concerns were raised regarding drinking in the streets and the consequences, it was suggested that this would be a variation of existing licences and that the letter aimed to facilitate initial discussions, with a need for businesses to submit plans so that licencing officers could make contact and offer advice. It was **RESOLVED** for the Town Council to

circulate this letter to ensure that pubs and restaurants had the opportunity to discuss their requirements and plans as soon as possible.

PH34/20 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 13th July 2020 commencing at 7:00pm either remotely via Zoom or in the Council Offices, 11 Corn Square, Leominster, HR6 8YP depending on the lifting of social distancing restrictions by central government.

There being no other business the meeting closed at 20.17 hours.

CHAIR:

DATE:

DRAFT