

LEOMINSTER TOWN COUNCIL

COMMUNICATIONS & EVENTS COMMITTEE

Minutes of the Communications & Events Committee meeting held on Wednesday 24th June 2019 commencing at 11:30am in the Stable Gallery, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Rumsey (Chair), Murdoch (Vice-Chair), Smith-Winnard, Sutcliffe, Thomas and Williamson

OFFICERS PRESENT: Town Clerk, TIC Manager and the Markets Officer.

CE13/18 APOLOGIES FOR ABSENCE

There were no apologies.

CE14/19 DECLARATIONS OF INTEREST

The following declaration of Interest was made:

- Cllr Sutcliffe – Trader on the Farmers Market.

CE15/19 REQUESTS FOR DISPENSATIONS

No requests for dispensations had been received.

CE16/19 QUESTIONS FROM THE PUBLIC

There were no members of the public present. No issues were raised.

CE17/19 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Communications and Events Committee meeting held on 22nd May 2019 be agreed and signed as a correct record.

CE18/19 CLERK'S REPORT

The Clerk had nothing to report.

CE19/19 MARKET OFFICER'S REPORT

The Market Officer presented a report updating Committee on the Leominster markets. Following discussion, it was **RESOLVED**

- That the report be noted;
- To report the issue of motorists ignoring the road closed signs when the Market is being taken down at the end of the day to the Safer Neighbourhoods Team, and to continue to monitor this issue;
- To note that additional Committee Members were being sought to help organise the annual Victorian Street Market event, which would take place on 14th December 2019;
- To note the thanks extended to all those involved with celebrating the Market Charter as part of Leominster Festival.

CE20/19 TOURIST INFORMATION CENTRE

The Centre report was presented. Following discussion, it was **RESOLVED:**

- That the report be noted;
- To support the production of a revised Riverside Walk leaflet, to investigate costings, to identify potential funding and to contact the Wildlife Trust to seek its support;
- To note that a ceremony to receive the Queens Award for Voluntary Service awarded to Leominster in Bloom would take place on Wednesday 11th September 2019 at 2.30pm at Grange Court;
- To note that the Holiday flat had received its Building Regulation certificate and was now available to rent;
- To add Walkers are Welcome to the Tourism website;
- To support the proposal on the Full Council agenda for the TIC to become a refill station.

The Committee received a full report of all the work undertaken by Leominster in Bloom volunteers as part of this year's Leominster in Bloom entry. This had included clearing weeds and debris from road kerbs, cutting back epicormics growth along Bargates and Etnam Street and litter picking. This was on top of all the planting undertaken.

One of the main issues experienced was the amount of cigarette butts, especially at the bus station. Stubbing boxes were provided this year at the bus station to encourage smokers to use them rather than discarding the cigarette butts on the ground.

Following discussion, it was agreed to:

- Investigate options to ensure that Herefordshire Council took more responsibility for the maintenance and upkeep of the bus station;
- Investigate options to encourage the local primary school pupils to develop a series of posters encouraging smokers to use the stubbing boxes and to encourage bus drivers to switch off their engines;
- To contact Lugg Valley Travel to encourage its drivers to switch off their engines and use the stubbing boxes.

CE21/19 COMMUNICATIONS & EVENTS UPDATE

Committee considered the update report and, following discussion,

RESOLVED:

- To note the report;
- To request Full Council to delegate authority to the Christmas Lights Task & Finish Group to accept one of the two quotations received on behalf of the Town Council to provide Leominster's Christmas Lights for the next five years;
- To revise the Open Spaces Hire conditions and fees and submit them for consideration to the next Environment & Services Committee meeting to be held on 16th September 2019;
- To note that a proposal to reintroduce the Market Towns Forum would be presented to Full Council for consideration.

CE 22/19 DATE OF NEXT MEETING

Committee noted that the next meeting of the Committee would be held on Wednesday 18th September 2019 at 11:30am in the Old Stable Gallery, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 12:47pm.

CHAIR:

DATE: