

Month No : 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Finance and General Purposes							
101 Administration - Central Costs							
4012	Software, IT and Support	224	2,704	3,000	296	296	90.1 %
4014	Website	0	360	360	0	0	100.0 %
4016	Photocopier	42	833	1,500	667	667	55.5 %
4019	Recruitment	101	1,164	1,500	336	336	77.6 %
4020	Advertising	0	0	1,000	1,000	1,000	0.0 %
4025	Miscellaneous	0	1,882	0	-1,882	-1,882	0.0 %
4027	Equipment	0	931	3,000	2,069	2,069	31.0 %
4030	Telephone	803	6,397	3,300	-3,097	-3,097	193.9 %
4035	Postage	0	209	1,500	1,291	1,291	13.9 %
4040	Printing and Stationery	315	1,348	1,500	152	152	89.9 %
4048	Subscriptions	35	2,835	3,000	165	165	94.5 %
4050	Insurance	88	5,165	6,000	835	835	86.1 %
4900	Contingency	0	107	2,500	2,393	2,393	4.3 %
	Administration - Central Costs :- Expenditure	1,608	23,935	28,160	4,225	0	85.0 %
1076	Precept	0	386,070	386,069	1		100.0 %
1077	Council Tax Support Grant	0	35,986	35,986	-1		100.0 %
1090	Bank Interest	0	429	200	229		214.5 %
1500	Income-Miscellaneous	558	5,378	0	5,378		0.0 %
	Administration - Central Costs :- Income	558	427,862	422,255	5,607		101.3 %
	Net Expenditure over Income	1,050	-403,927	-394,095	9,832		
105 Corporate Management							
4000	Salaries	4,890	69,486	100,000	30,514	30,514	69.5 %
4008	Travel and Subsistence	0	290	1,000	710	710	29.0 %
4010	Conferences and Training	0	1,898	2,000	102	102	94.9 %
4125	Bank Charges	105	485	500	15	15	97.0 %
4130	Accountancy/Corporate Gov.	0	2,960	2,000	-960	-960	148.0 %
4131	Internal Audit	0	450	800	350	350	56.3 %
4132	External Audit	0	800	1,000	200	200	80.0 %
4135	Legal and Professional	0	3,097	1,000	-2,097	-2,097	309.7 %
4140	Employment/Health & Safety	0	147	2,500	2,353	2,353	5.9 %
	Corporate Management :- Expenditure	4,995	79,612	110,800	31,188	0	71.9 %
	Net Expenditure over Income	4,995	79,612	110,800	31,188		

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110 <u>Democratic Services</u>							
4200 Elections	0	0	2,500	2,500		2,500	0.0 %
4210 Mayor's Allowance	0	1,553	4,000	2,447		2,447	38.8 %
4211 Mayor Making	0	529	500	-29		-29	105.8 %
4212 Civic Events	0	652	2,000	1,348		1,348	32.6 %
4215 Civic Regalia	67	1,535	500	-1,035		-1,035	307.0 %
4220 Civic Officers	0	355	1,200	845		845	29.6 %
Democratic Services :- Expenditure	67	4,624	10,700	6,076	0	6,076	43.2 %
Net Expenditure over Income	67	4,624	10,700	6,076			
115 <u>Grants</u>							
4235 General Grants	225	13,996	15,000	1,004		1,004	93.3 %
4236 Community Centre	5,000	10,000	10,000	0		0	100.0 %
4237 Grange Court	0	7,000	7,000	0		0	100.0 %
4238 Youth Funding	0	4,340	9,000	4,660		4,660	48.2 %
Grants :- Expenditure	5,225	35,336	41,000	5,664	0	5,664	86.2 %
Net Expenditure over Income	5,225	35,336	41,000	5,664			
120 <u>West Street</u>							
4180 Cleaning	0	12	0	-12		-12	0.0 %
4181 Window Cleaning	0	200	0	-200		-200	0.0 %
4182 Electricity	243	658	0	-658		-658	0.0 %
4183 Gas	0	620	0	-620		-620	0.0 %
4185 Business Rates	129	1,162	0	-1,162		-1,162	0.0 %
4186 Water Rates	0	80	0	-80		-80	0.0 %
4187 Repairs and Renewals	0	228	0	-228		-228	0.0 %
4188 Fixtures and Fittings	0	547	0	-547		-547	0.0 %
4300 Maintenance	0	1,131	0	-1,131		-1,131	0.0 %
4700 Loan Repayments	0	4,103	0	-4,103		-4,103	0.0 %
West Street :- Expenditure	372	8,741	0	-8,741	0	-8,741	
Net Expenditure over Income	372	8,741	0	-8,741			
125 <u>Corn Square</u>							
4180 Cleaning	0	0	100	100		100	0.0 %
4181 Window Cleaning	0	130	720	590		590	18.1 %
4182 Electricity	0	0	4,000	4,000		4,000	0.0 %
4183 Gas	116	116	4,500	4,384		4,384	2.6 %
4185 Business Rates	994	3,976	10,000	6,024		6,024	39.8 %

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4186 Water Rates	0	0	1,200	1,200		1,200	0.0 %
4187 Repairs and Renewals	0	939	1,000	61		61	93.9 %
4188 Fixtures and Fittings	37	304	1,000	696		696	30.4 %
4700 Loan Repayments	0	0	23,006	23,006		23,006	0.0 %
Corn Square :- Expenditure	1,148	5,466	45,526	40,060	0	40,060	12.0 %
1400 Income-Room Hire	0	0	2,000	-2,000			0.0 %
1401 Income-Rentals	0	0	18,000	-18,000			0.0 %
Corn Square :- Income	0	0	20,000	-20,000			0.0 %
Net Expenditure over Income	1,148	5,466	25,526	20,060			
130 <u>Tourist Information</u>							
3000 Cost of Sales	1,481	11,917	15,000	3,083		3,083	79.4 %
4000 Salaries	2,780	25,322	27,000	1,678		1,678	93.8 %
4007 Refreshments	0	34	0	-34		-34	0.0 %
4008 Travel and Subsistence	0	40	0	-40		-40	0.0 %
4014 Website	15	80	0	-80		-80	0.0 %
4025 Miscellaneous	0	44	0	-44		-44	0.0 %
4126 Credit/Debit Card Charges	0	55	0	-55		-55	0.0 %
4180 Cleaning	0	67	0	-67		-67	0.0 %
4182 Electricity	216	819	0	-819		-819	0.0 %
4184 Rent	2,381	8,891	0	-8,891		-8,891	0.0 %
4185 Business Rates	484	3,388	0	-3,388		-3,388	0.0 %
4186 Water Rates	16	136	0	-136		-136	0.0 %
4187 Repairs and Renewals	183	200	0	-200		-200	0.0 %
Tourist Information :- Expenditure	7,556	50,995	42,000	-8,995	0	-8,995	121.4 %
1010 Income-Commission	50	347	2,600	-2,253			13.3 %
1510 Income-Coach trips	208	3,536	3,800	-264			93.0 %
1511 Income-Books & Maps	700	4,853	6,750	-1,897			71.9 %
1512 Income-Cards	240	1,294	1,600	-306			80.9 %
1513 Income-Souvenirs	1,084	4,975	5,600	-625			88.8 %
1514 Income-Food/Drinks	310	1,606	2,000	-394			80.3 %
1515 Income-Craft	738	3,439	2,500	939			137.6 %
1516 Income-Advertising	331	3,257	2,400	857			135.7 %
1518 Income-Bed booking	0	14	250	-236			5.7 %
Tourist Information :- Income	3,661	23,320	27,500	-4,180			84.8 %
Net Expenditure over Income	3,894	27,675	14,500	-13,175			
Finance and General Purposes :- Expenditure	20,971	208,708	278,186	69,478	0	69,478	75.0 %
Income	4,220	451,182	469,755	-18,573			96.0 %
Net Expenditure over Income	16,751	-242,473	-191,569	50,904			

Environment and Services

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
201	Open Spaces							
4000	Salaries	2,848	24,972	40,000	15,028		15,028	62.4 %
4006	Uniforms	0	87	500	413		413	17.4 %
4025	Miscellaneous	0	0	750	750		750	0.0 %
4027	Equipment	0	1,103	2,000	897		897	55.2 %
4030	Telephone	0	0	600	600		600	0.0 %
4182	Electricity	0	0	300	300		300	0.0 %
4185	Business Rates	0	0	1,000	1,000		1,000	0.0 %
4186	Water Rates	0	0	150	150		150	0.0 %
4187	Repairs and Renewals	664	2,036	2,000	-36		-36	101.8 %
4300	Maintenance	69	4,044	5,000	956		956	80.9 %
4301	Open Space Maintenance	130	13,880	14,230	350		350	97.5 %
4305	Play Areas	0	330	2,500	2,170		2,170	13.2 %
4310	Priory Churchyard	0	0	1,500	1,500		1,500	0.0 %
4311	Millenium Green	0	0	250	250		250	0.0 %
4312	P3 Scheme	0	2,365	0	-2,365		-2,365	0.0 %
4313	Lengthman Scheme	1,605	2,535	6,000	3,465		3,465	42.3 %
4320	Vehicle Maintenance	854	2,517	2,000	-517		-517	125.9 %
4321	Vehicle Fuel	46	792	2,500	1,708		1,708	31.7 %
4350	Street Cleaning	0	23	3,000	2,977		2,977	0.8 %
4351	Waste	0	2,872	2,500	-372		-372	114.9 %
	Open Spaces :- Expenditure	6,216	57,556	86,780	29,224	0	29,224	66.3 %
1111	Income-Lengthmans Scheme	0	5,789	0	5,789			0.0 %
	Open Spaces :- Income	0	5,789	0	5,789			
	Net Expenditure over Income	6,216	51,767	86,780	35,013			
203	Allotments							
4025	Miscellaneous	0	250	0	-250		-250	0.0 %
4100	Allotment Administration	0	119	560	441		441	21.3 %
4184	Rent	303	983	1,040	57		57	94.6 %
4186	Water Rates	25	258	500	242		242	51.6 %
4300	Maintenance	0	428	1,000	572		572	42.8 %
4308	Grasscutting	0	960	1,000	40		40	96.0 %
	Allotments :- Expenditure	328	2,998	4,100	1,102	0	1,102	73.1 %
1120	Income-Allotments	115	4,943	5,000	-58			98.8 %
	Allotments :- Income	115	4,943	5,000	-58			98.8 %
	Net Expenditure over Income	213	-1,944	-900	1,044			

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205 Market and Events							
4000 Salaries	540	4,320	10,000	5,680		5,680	43.2 %
4010 Conferences and Training	0	0	300	300		300	0.0 %
4020 Advertising	0	21	750	729		729	2.8 %
4021 Promotions	0	0	1,000	1,000		1,000	0.0 %
4027 Equipment	0	0	1,000	1,000		1,000	0.0 %
4048 Subscriptions	0	0	400	400		400	0.0 %
4182 Electricity	0	0	500	500		500	0.0 %
4351 Waste	0	0	2,000	2,000		2,000	0.0 %
Market and Events :- Expenditure	540	4,341	15,950	11,609	0	11,609	27.2 %
1402 Income-Market	1,126	14,144	20,000	-5,857			70.7 %
1500 Income-Miscellaneous	0	0	5,000	-5,000			0.0 %
Market and Events :- Income	1,126	14,144	25,000	-10,857			56.6 %
Net Expenditure over Income	-586	-9,803	-9,050	753			
220 Central Area Toilets							
4180 Cleaning	337	3,343	3,215	-128		-128	104.0 %
4182 Electricity	0	0	700	700		700	0.0 %
4185 Business Rates	172	1,546	1,700	154		154	91.0 %
4186 Water Rates	0	646	1,600	954		954	40.4 %
Central Area Toilets :- Expenditure	509	5,536	7,215	1,679	0	1,679	76.7 %
Net Expenditure over Income	509	5,536	7,215	1,679			
225 The Grange Toilets							
4180 Cleaning	337	3,350	3,215	-135		-135	104.2 %
4182 Electricity	0	0	800	800		800	0.0 %
4185 Business Rates	0	125	1,500	1,375		1,375	8.3 %
4186 Water Rates	0	499	1,400	901		901	35.6 %
4300 Maintenance	0	40	0	-40		-40	0.0 %
The Grange Toilets :- Expenditure	337	4,014	6,915	2,901	0	2,901	58.1 %
Net Expenditure over Income	337	4,014	6,915	2,901			
230 Westbury Street Toilets							
4180 Cleaning	0	0	6,000	6,000		6,000	0.0 %
4182 Electricity	0	0	1,600	1,600		1,600	0.0 %
4185 Business Rates	0	0	3,000	3,000		3,000	0.0 %
4186 Water Rates	0	0	3,200	3,200		3,200	0.0 %
Westbury Street Toilets :- Expenditure	0	0	13,800	13,800	0	13,800	0.0 %
Net Expenditure over Income	0	0	13,800	13,800			

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<u>235 Capital Investment - Toilets</u>							
4360 Toilet Management	0	334	5,000	4,666		4,666	6.7 %
4700 Loan Repayments	0	0	16,385	16,385		16,385	0.0 %
4710 Capital Fund	0	0	5,685	5,685		5,685	0.0 %
Capital Investment - Toilets :- Expenditure	0	334	27,070	26,736	0	26,736	1.2 %
Net Expenditure over Income	0	334	27,070	26,736			
<u>250 Economic Development</u>							
4023 Newsletter	100	900	1,200	300		300	75.0 %
4025 Miscellaneous	0	170	0	-170		-170	0.0 %
4047 Market Town Forum	30	120	100	-20		-20	120.0 %
4370 Leominster in Bloom	112	2,396	6,000	3,604		3,604	39.9 %
4375 CCTV	0	7,829	10,439	2,610		2,610	75.0 %
4380 Festive Lights	0	565	12,000	11,435		11,435	4.7 %
Economic Development :- Expenditure	242	11,980	29,739	17,759	0	17,759	40.3 %
Net Expenditure over Income	242	11,980	29,739	17,759			
<u>260 Capital Projects</u>							
4027 Equipment	0	6,225	10,000	3,775		3,775	62.3 %
4305 Play Areas	0	0	10,000	10,000		10,000	0.0 %
4710 Capital Fund	8,400	298,240	0	-298,240		-298,240	0.0 %
Capital Projects :- Expenditure	8,400	304,465	20,000	-284,465	0	-284,465	1522.3
1140 Income PWLB	0	500,000	0	500,000			0.0 %
Capital Projects :- Income	0	500,000	0	500,000			
Net Expenditure over Income	8,400	-195,535	20,000	215,535			
Environment and Services :- Expenditure	16,572	391,225	211,569	-179,656	0	-179,656	184.9 %
Income	1,241	524,875	30,000	494,875			1749.6
Net Expenditure over Income	15,332	-133,650	181,569	315,219			
<u>Planning and Highways</u>							
<u>300 Planning and Highways</u>							
4240 Travel Fund	1,000	1,857	10,000	8,143		8,143	18.6 %
Planning and Highways :- Expenditure	1,000	1,857	10,000	8,143	0	8,143	18.6 %
Net Expenditure over Income	1,000	1,857	10,000	8,143			
Planning and Highways :- Expenditure	1,000	1,857	10,000	8,143	0	8,143	18.6 %
Income	0	0	0	0			0.0 %
Net Expenditure over Income	1,000	1,857	10,000	8,143			