

# LEOMINSTER TOWN COUNCIL

## ESTATES, MARKETS AND ENVIRONMENT COMMITTEE

Minutes of the Estates, Markets & Environment Committee meeting held on Monday 15<sup>th</sup> February 2016 commencing at 19:00 hours in the Council Offices, 17 West Street, Leominster HR6 8EP.

---

**MEMBERS PRESENT:** Councillors Bartlett, (Chair), Barton, Gibson, Lacey, Mifflin, Norman, Rumsey and Thomas.

**OFFICERS PRESENT:** Town Clerk, the Market Officer and the Deputy Clerk.

**ALSO PRESENT:** Ward Cllr McCaull.

### **EM67 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs Davies (holiday), Freedland (work), A Pendleton (holiday) and Rosser (illness).

### **EM68 DECLARATIONS OF INTEREST**

The following declaration of interest was made:

- Cllr Lacey – Allotments

### **EM69 REQUESTS FOR DISPENSATIONS**

No requests for dispensation had been received.

### **EM70 QUESTIONS FROM THE PUBLIC**

There were no questions submitted.

### **EM71 MINUTES OF PREVIOUS MEETING**

It was **RESOLVED** that the minutes of the Estates, Markets & Environment Committee meeting held on 11<sup>th</sup> January 2016 be agreed and signed as a correct record subject to the agreed amendment.

### **EM72 FRIDAY MARKET**

The Market Officer presented his report updating Members on the operation of the Leominster Market. Following discussion it was **RESOLVED:**

- That the report be noted;
- It was further noted that a full year's trading had now been completed. Turnover was £19,898;
- The Home and Garden Markets are being fully publicised;
- An invoice was expected from Mr Griffiths for the 24 stalls. He would continue to store them until the Town Council had secured additional storage;
- Further discussions regarding the rules and regulations relating to the Farmers Market were under way. It was suggested that the rules may be relaxed to encourage additional traders to support the market;

- It was noted that the Good Friday market would be held in Etnam Street car park due to the Passion Play, which was held every four years, being performed at 11am in Corn Square. Half rent would be charged.

### **EM73 LEOMINSTER IN BLOOM**

Committee **NOTED** that a meeting between Leominster in Bloom and the Task & Finish Group would be arranged as soon as possible.

A meeting to discuss Re-greening Leominster was held at Grange Court on 11<sup>th</sup> February. It had been very well attended and plans for various areas were currently being drawn up. The areas identified for improvement included the Millennium Green, Ginhall Green, the Nut Grove, Sydonia and the Hospital Garden.

### **EM74 COMMITTEE UPDATE REPORT**

Committee considered the Committee Update report in detail and following discussion it was **RESOLVED**:

- That the report be noted;
- That the Annual Maintenance Plan for the Lengthsman and P3 Schemes for 2016/17, as submitted to BBLP, be ratified;
- That the update relating to the Asset Transfers and the overage clause be noted and fully discussed at the Finance Committee meeting on Monday 22<sup>nd</sup> February 2016;
- That a meeting with Geoff Hughes, Herefordshire Council, be arranged to discuss the various asset transfers as well as other matters relating to Leominster;
- That a Festive Lights Task & Finish Group be appointed to develop the festive lights for 2016. Cllrs Lacey, Mifflin and Thomas were nominated;
- It was noted that the Booth Garden was on permanent loan to the Town Council from Dales.

### **EM75 ALLOTMENTS**

Committee considered the Allotment Report and following discussion it was **RESOLVED** that the report be noted.

### **EM76 CONFIDENTIAL ITEMS**

As certain items were expected to include the consideration of exempt information the Estates, Markets and Environment Committee **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- (a) **Toilets Upgrade** – Committee noted that a meeting of the Task & Finish Group to develop options for the upgrading of the public conveniences in Leominster following acceptance of budget provision would be held on Thursday 25<sup>th</sup> February at 2pm.

- (b) **Grounds Tender** – Committee considered the Grounds Tender report in detail and following discussion it was **RESOLVED**:
- That the report be noted;
  - That D C Gardening Services be appointed as Grounds Contractor to Leominster Town Council for the next 3 years;
  - That D C Gardening Services be appointed Leominster Town Council's Lengthsman for the next 3 years;
  - That a detailed brief for Ginhall Green be developed in partnership with local residents due to the sensitivity of the site.

- (c) **Youth Report** – Committee considered the Youth report in detail and following discussion it was **RESOLVED**:
- That the report be noted;
  - That it be recommended to Full Council to enter into an agreement with HVOSS to deliver the youth services as outlined in the report subject to clarification being sought regarding the Youth work support and guidance costs;
  - That a sum not exceeding £8,880 be allocated from the 2016/17 budget to fund the youth services;
  - That opportunities to draw down additional funding be pursued as part of the agreement by both HVOSS and the Town Council.

There being no other business the Chair thanked members for their attendance and closed the meeting at 20:55pm

---

**CHAIR:**

---

**DATE:**