

LEOMINSTER TOWN COUNCIL

ESTATES, MARKETS AND ENVIRONMENT COMMITTEE

Minutes of the Estates, Markets & Environment Committee meeting held on Monday 11th April 2016 commencing at 19:00 hours in the Council Offices, 17 West Street, Leominster HR6 8EP.

MEMBERS PRESENT: Councillors Bartlett, (Chair), A Pendleton (Vice-Chair), Barton, Davies, Gibson, Lacey, Norman and Thomas.

OFFICERS PRESENT: Town Clerk and the Market Officer.

EM87 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Freedland (work), Mifflin (illness), Rosser (work) and Rumsey (work).

EM88 DECLARATIONS OF INTEREST

The following declaration of interest was made:

- Cllr Lacey – Allotments

EM89 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

EM90 QUESTIONS FROM THE PUBLIC

There were no members of the public present.

EM91 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Estates, Markets & Environment Committee meeting held on 7th March 2016 be agreed and signed as a correct record.

EM92 FRIDAY MARKET

The Market Officer presented his report updating Members on the operation of the Leominster Market. Following discussion it was **RESOLVED:**

- That the report be noted;
- A regular Market Bulletin is now being produced and distributed;
- Home and Garden Market scheduled for 26th April 2016 has been cancelled but further markets are planned;
- Rubbish collection on a Friday is taking place at midday by the Environmental Team;
- The May Fair starts at 4pm on Thursday 28th April 2016. The Friday Market will take place on the Etnam Street car park;
- The Playhouse Theatre Company is putting on a review to celebrate its tenth anniversary on 23rd and 24th April 2016.

EM93 LEOMINSTER IN BLOOM

Committee considered the Leominster in Bloom report in detail and following discussion it was **RESOLVED:**

- That the report be noted;
- That Committee would request the Finance Committee to allocate funding to pay for all Heart of England in Bloom pub and hotel entries in Leominster Town Centre. Cost would be £25 per entry. Cllr A Pendleton would visit all the town centre pubs and hotels to promote this initiative;
- That an article be included in the next edition of Leominster News thanking those businesses who had improved their shop fronts and encouraging all businesses to provide external and window displays as part of the Leominster in Bloom entry 2016. It was agreed that the theme would be based on the Queen's 90th birthday;
- That the Town Council would support businesses where it was able.

EM94 COMMITTEE UPDATE REPORT

Committee considered the Committee Update report in detail and following discussion it was **RESOLVED**:

- That the report be noted;
- That progress with the outstanding asset transfers be noted;
- That the proposed offer from Gala Lights to reduce the overall invoice for the Festive Lights 2015 by £1,000 be accepted;
- That the Finance Committee be asked to ratify an allocation of £6,500 from the 2016/17 Capital Fund to purchase a flatbed van. Contact would be made with Brightwells to request notification if a suitable vehicle came up for auction;
- That Mr Hancock, BBLP PROW Officer, be requested to clarify the action being taken regarding footpath ZC93 and that appropriate action be taken by the Town Council to ensure that the legal route of the footpath be secured.

EM95 ALLOTMENTS

Committee considered the Allotment Update report in detail and following discussion it was **RESOLVED**:

- That the report be noted;
- That the Composting Workshop that had been arranged by the Allotment Association be supported.

Thanks were extended to members of the Allotment Association who had provided support to the Town Council with the collection of the annual allotment rents.

EM96 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information the Estates, Markets and Environment Committee **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- (a) **Toilets Upgrade** – Committee noted that a meeting was being held with Herefordshire Council on Tuesday 12th April 2016 to discuss the best way to progress the transfer and upgrading of the toilets at Central car park, the Grange and Westbury Street bus station. A full update would be provided to members at the next appropriate meeting.

- (b) **Asset Transfers** – Committee noted that the proposed asset transfers were close to completion and final documentation was awaited for signing..

There being no other business the Chair thanked members for their attendance and closed the meeting at 20:40pm

CHAIR:

DATE: