



LEOMINSTER TOWN COUNCIL

FULL COUNCIL

Tuesday 21st January 2020

To: All Members:
Councillors Thomas (Mayor), Rumsey (Deputy Mayor), Bartlett, Davies, Herschy, Marsh, Marshall, Murdoch, Norman, Parris, Preece, Rosser, Smith-Winnard, Sutcliffe, Williams and Williamson.

NOTICE OF MEETING

You are hereby summoned to attend a special meeting of the Leominster Town Council to be held on **Monday 27th January 2020** commencing at **19:00 hours** in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

Paul Russell
TOWN CLERK

AGENDA

- 1. APOLOGIES FOR ABSENCE**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.
- 2. DECLARATIONS OF INTEREST**
Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
- 3. REQUESTS FOR DISPENSATIONS**
To consider requests for dispensations (must be notified in writing).
- 4. QUESTIONS FROM THE PUBLIC (maximum 15 minutes)**
To receive questions and statements from members of the public.
- 5. MINUTES OF THE PREVIOUS MEETINGS**
To receive and approve as a correct record the minutes of the Leominster Town Council meetings held on 25th November 2019.
- 6. CLERK'S REPORT**
To receive the Clerk's Report on matters outstanding that may not appear on the agenda.



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7. COMMITTEE MEETINGS

To approve the minutes of the following meetings held and ratify any decisions and recommendations reached:

- Planning & Highways Committee – 16th December 2019 and 13th January 2020;
- Communications & Events Committee – 14th January 2020;
- Finance & General Purposes Committee – 16th December 2019;
- Environment & Services Committee – 20th January 2020:

8. FINANCES & POLICY

(a) **Month 9 Statement of Accounts** – To receive the budget report for the third quarter (Month 9) and balances. This will be presented at the meeting.

(b) **Accounts Paid Statement** – To receive the accounts paid statement for January 2020 to date.

9. BUDGET 2020/21

To consider the adoption of the draft Budget for 2020/21. Please see the attached budget.

10. PRECEPT 2020/21

To consider the recommendation from the Budget Task & Finish Group that a precept of £557,574 be requested from Herefordshire Council for 2020/21. This would result in a Band D charge of £151.58.

11. REPORTS

To receive reports from:

- Representative on Outside Bodies;
- Herefordshire Council Ward Members.

12. MAYORAL APPOINTMENTS

To receive an update on Mayoral appointments attended by the Mayor.

13. DATE OF NEXT MEETING

The next Town Council Meeting will be held on Monday 30th March 2020 commencing at 19:00pm at the Council Offices, 11 Corn Square, Leominster HR6 8YP.

Annual Town Meeting – To consider adopting a date for the Annual Town Meeting. Two options are Tuesday 2nd or 21st April 2020. The meeting will commence at 7.30pm and be held at 11 Corn Square.



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14. CONFIDENTIAL ITEMS

Certain items are expected to include the consideration of exempt information and Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

- (a) **Grant Funding Ratification** – To consider the attached grant application.
- (b) **Staff Report Update** – To consider the attached report.
- (c) **General Projects Update** – To receive a verbal update.
- (d) **High Street Heritage Action Zone Fund Update** – To receive a verbal update.
- (e) **Museum Update** – To receive an update following the meeting held with the Museum on Tuesday 21st January 2020. Please see the attached report.
- (f) **Civic Awards** – To commence the consideration of awarding civic awards at the Mayor Making ceremony scheduled to take place on Saturday 16th May 2020.



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LEOMINSTER TOWN COUNCIL

Minutes of the Leominster Town Council Meeting held on Monday 25th November 2019 commencing at 19:00 hours in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Thomas (Mayor), Rumsey (Deputy Mayor), Bartlett, Davies, Herschy, Marsh, Marshall, Murdoch, Norman, Parris, Preece, Rosser, Smith-Winnard, Sutcliffe and Williams.

OFFICERS PRESENT: Town Clerk.

ALSO PRESENT: Ward Cllr Stone and two members of the public.

73/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Williamson (illness).

74/19 DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

75/19 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

76/19 QUESTIONS FROM THE PUBLIC (maximum 15 minutes)

Council was thanked for supporting the Polish Memorial service and for providing a grant towards its cost.

77/19 MINUTES OF THE PREVIOUS MEETINGS

Council **RESOLVED** that the minutes of the Leominster Town Council meetings held on 30th September 2019 be agreed and signed as a correct record.

78/19 CLERK'S REPORT

Council noted the following Clerk's Report:

- (a) Planning & Highways Committee Meeting 2nd December** – Following consideration, it was agreed that the next Planning & Highway Committee meeting scheduled to be held on 2nd December 2019 be cancelled. The next meeting would be held on 16th December 2019 at 18:00 hours.
- (b) CCTV Contribution 2020/21** – Council noted that the requested contribution from Leominster Town Council towards CCTV in Leominster for 2020/21 would be £11,034.17. This figure had been included in the draft budget. The CCTV infrastructure was scheduled to be upgraded commencing April 2020.
- (c) Cardboard Recycling Scheme** – Council noted that an update on this initiative would be provided at the Environment & Services Committee to be held on 20th January 2020.

79/19 COMMITTEE MEETINGS

Council approved the minutes of the following meetings held and ratified the decisions and recommendations made:

- Cllr Rosser, Chair of the Planning & Highways Committee, presented the minutes. It was **RESOLVED** to approve the minutes of the Planning & Highways Committee held on 7th & 28th October and 18th November 2019 and to authorise the decisions and recommendations contained therein;
- Cllr Rumsey, Chair of the Communications & Events Committee, presented the minutes. It was **RESOLVED** to approve the minutes of the Communications & Events Committee held on 12th November 2019 and to authorise the decisions and recommendations contained therein;
- Cllr Murdoch, Chair of the Finance & General Purposes Committee, presented the minutes. It was **RESOLVED** to approve the minutes of the Finance & General Purposes Committee held on 28th October 2019 and to authorise the decisions and recommendations contained therein;
- Cllr Herschy, Chair of the Environment & Services Committee, presented the minutes. It was **RESOLVED** to approve the minutes of the Environment & Services Committee held on 18th November 2019 and to authorise the decisions and recommendations contained therein:

80/19 FINANCES & POLICY

- (a) **Accounts Paid Statement** – It was **RESOLVED** to ratify the payment of invoices for October 2019, as outlined on the payment statement provided, amounting to £2,254.02, inclusive of VAT, and for November 2019 to date, as outlined on the payment statement provided, amounting to £63,243.85, inclusive of VAT.
- (b) **Budget Development 2020/21** – Council noted the following update on the progress of developing a budget for 2020/21:
- Budget consultation events had taken place on the Friday Market on the 8th and 22nd November 2019;
 - Consultation leaflets had been available at the Tourist Information centre and online;
 - A good response had been received to date;
 - The budget consultation exercise would close on Friday 29th November 2019;
 - A review of the consultation feedback would be considered by the Finance & General Purposes Committee at its meeting on 16th December 2019 following which the budget would be revised and submitted to Full Council for approval at its meeting on Monday 27th January 2019.
- (c) **High Street Heritage Action Zone Fund** – Council noted the following update on the progress of this initiative:
- Herefordshire Council is leading the project and working in close partnership with Leominster Town Council;
 - The project proposal was currently being drafted and would be submitted by 6th December 2019. It was a very tight deadline and the initiative needed to meet the funding guidelines;

- The project outline would then be checked and reviewed both regionally and nationally to ensure it met the funding criteria;
- As the project was developed there would be an opportunity for Leominster Town Council to input into the initiative;
- A further update would be provided at the Finance & General Purposes Committee.

81/19 REPORTS

Council noted the following Ward Councillor reports:

Ward Report Leominster North & Rural – Cllr John Stone:

Balfour Beatty update

I am pleased to report that the damaged safety railings on Mill Street by the level crossing have been replaced at last! The long delay was mainly due to the need for permission for the work from Network Rail but whatever the reason the footway is now safer for pedestrians and this entry point to the town looks cared for rather than neglected so there is relief all round. I am still trying to get the white lines painted at the mini roundabout between Mill Street and Bridge Street. There has been recent white lining elsewhere in the town but this junction is heavily used and dangerous and I will continue to follow up with Balfour Beatty. The same applies to the pelican crossing on Bridge Street which is still not working at full strength.

I attended the Balfour Beatty briefing at Thorn on November 8th. They are pulling together the annual plan for 2020-2021 and it looks as though their revenue budget will be similar to this year after 5 years of budget reductions. They have now purchased a velocity patcher and over 14,000 defects have been repaired. The patcher carried out repairs on roads in Little Hereford and Kimbolton earlier in the year. We were informed that a tree survey is to be carried out in North Herefordshire and bridge repairs were highlighted. Herefordshire has 784 bridges and 3,380 km of public rights of way.

Winter preparations are also in full swing with grit bins being refilled and a number of early gritting runs which cover 30% of the county road network. The briefing showed just how extensive is Balfour's remit in Herefordshire in year 7 of their contract. Please continue to report defects on the Herefordshire Council website or by phoning Balfour Beatty on 01432 261800

Flooding

There were 100 call-outs during the weekend of October 26th and Hereford experienced some of the worst flooding for years. There were many road closures and these were repeated during a second bout of flooding on November 14th. The Fire and Rescue service rescued nearly 100 people in 43 incidents with many cars stranded. The River Teme peaked at its highest level in Leintwardine. The Environment Agency reported that £18m has been spent on flood defences in Herefordshire since the 2007 floods protecting thousands of homes as a result. We are grateful to all the emergency services for their work during the recent flooding and hope that the weather will be kinder during the coming winter months.

I have recently joined the River Lugg Internal Drainage Board and will report back. I am also looking forward to the proposed work by the Environment Agency along the River Lugg to protect properties in the Ridgemoor Road area from flooding. There are also 7 Natural Flood Management schemes in progress across the county funded by Defra.

Minor Injury Units

There is local dismay over the “temporary” closure of the units in Leominster and Ross-on-Wye community hospitals over the winter months. The reason given is to help deal with winter pressures and provide extra support at Hereford County Hospital. The same happened a year ago. I have joined other councillors in an attempt to scrutinise this decision in a special one day review meeting in Hereford. The meeting has been postponed due to the General Election. What we need are facts and figures so that we can understand the closure decision better and reassurance that temporary closures will not become permanent. Meanwhile I hope local residents will ring NHS 111, visit their pharmacy or contact their GP surgery if they need assistance. All other services at the 2 community hospitals will carry on as normal according to the Wye Valley NHS Trust. I hope progress will continue over the re-location of GP surgeries in Leominster which should enormously enhance health services in the town and surrounding area.

Council Budget

The budget meeting of Full Council is not until February but Council tax looks set to be increased by 4% to achieve a balanced budget with 2% of the increase ring-fenced for adult social care. Social care is the biggest pressure point in the Council budget and it is disappointing that this issue that we face every day in Herefordshire is hardly being mentioned in the current Election campaign. It is not going to go away.

Remembrance Sunday

It was a privilege to attend the annual Remembrance Service with the Town Council and hundreds of residents at The Priory on November 10th and the rain held off too. The number of young people taking part was striking and everyone noticed the turn-out of the cadets. The previous Sunday saw the Polish Remembrance Service at Leominster Cemetery and congratulations to Joe Cocker for his work in organising this event which is becoming better attended every year. The Polish contribution in the Second World War cannot be underestimated. They were our staunchest allies in the early stages. It is fitting that the Polish graves have been beautifully restored and we are paying this civic tribute to and with the Polish community every year. Lest We Forget.

Finally, my best wishes to Town Councillors and all staff for a peaceful Christmas and a Happy New Year.

Councillor Felicity Norman, Ward Member – Leominster West

Events and meetings attended

- Carbon Zero Britain – talk based on work by the Centre for Alternative Technology
- Service of welcome at the Priory for Year 7 at Earl Mortimer College

- Launch of the Children and Young Peoples Plan in Hereford
- Meetings with Health watch
- Visit to Care farm at Wharam, near Hereford
- Ivington Harvest Festival and lunch
- Breakfast meeting with Archbishop Justin Welby at the Green Dragon, Hereford
- Herefordshire Council Climate Emergency Seminar
- Schools Forum
- Leominster Civic Service
- Barons Cross community event with Wildplay and other organisations
- Polish service of Remembrance
- Opening of new premises for No Wrong Door for young people in Hereford
- Presentation to the town council about progress on new premises for our doctor's surgeries
- Marches Family Network AGM
- Remembrance Sunday Service
- Remembrance day
- Herefordshire Schools Safeguarding conference
- LGA Childrens and Young people leadership seminar, Warwick
- Herefordshire Schools Leadership conference
- CLD (Counselling, Learning, Training) Trust 25 year celebrations
- Leominster in Bloom AGM
- Luctonians, presentation of the Queens Award for Voluntary service
- Meeting of ward members with HC officers to discuss the further steps needed to access Heritage High Street funding for Leominster
- Herefordshire Council Budget Consultations
- Leominster town council budget consultations

Ward Issues

New applications have come in for the Barons Cross Camp site, and for West Winds off Cholstrey Road. Still no decisions on McDonalds or on the poultry house application at Stagbatch.

No further information on the phosphate levels in the River Lugg, and the resulting halt to development.

Still no sign blocking HGV access to Ginhall Lane and Green Lane through Pierrepont road.

The order served by Community Protection team on the landowners of the Barons Cross Camp site and on Stonewater has had results and most of the literally tons of rubbish has been removed.

Another order has been served at Hillview, Buckfield, which will, we hope, lead to large amounts of rubbish being removed from the site. This has been an ongoing nuisance for residents.

Leominster South Ward report – Cllr Trish Marsh

There is a lot of looking ahead just now as we are drafting the Council's Corporate Plan for the next four years. Already thought is being put into the new waste contract, due for renewal in 2023. We're looking at how tech can help support the elderly and vulnerable in their own homes more safely. And at increasing tourism, which could be a real boost to the economy as staycations become more popular.

Happily the council is in reasonable financial health despite continued cuts over the past decade. This is especially important as demand for social care services for children and adults continues to rise. And of course there is always a need for road maintenance, which topped the first round of public consultation priorities, just ahead of protecting the environment. Plus so many other important things that would benefit from support!

We'd like your views on what is important as we move into the second round of consultation on the budget. We are particularly looking at how best to invest capital assets, largely accrued from the sale of Council small holdings by the last administration, over the next four years to make the most difference to the county. So we would appreciate your views on proposals for housing, new ways of supporting the elderly, responding to climate change and more.

You can find the budget consultation online at <https://www.herefordshire.gov.uk/ambition>. It's open till December 4th. Decision making is also on the move on Wednesday 27 November at 6pm with a meeting of the Council's Cabinet in Leominster Library. Another chance to see how council decision making works –you're most welcome to come. We'll be making decisions from cradle to grave: Marlbrook Primary School to the Dementia Strategy plus a 6 month overall performance report.

Flooding has raised many questions locally and nationally about how best to manage water with increasingly intense rainfall. The Council plans to extend funding for natural flood schemes which aim to increase absorption of water upstream to reduce the speed of runoff and modulate flow. This of course will require partnership working with the Environment Agency and land owners. To me this seem the right approach – and one that fits well with Herefordshire's natural environment. There will be a meeting on 10/12 at Kimbolton Village Hall from 6.30pm on the current Cheaton/Ridgemor brook scheme.

Leominster East Ward report Cllr Jenny Bartlett

- I have attended a series of members briefings on the three directorates – Economy and Place, Children and Families, Adults and Wellbeing.
- Attended the day long workshops on Climate Emergency and Herefordshire Councils Response and action plans.
- I have also attended a meeting of the Health and Well Being Board and LGA Peer Review meetings.
- I have had an opportunity to meet the front line staff in Adults Services and hear about the fantastic work they do day in and day out.

- Meeting with the Cabinet member Cllr Harrington and Steve Burgess Head of Transport to discuss Leominster and wider public bus services. There is additional money in the emerging budget to protect existing services.
- Spent a day at Plough Lane looking at IT strategy's and solutions for the future delivery of services and supporting people.
- I was impressed with the Children and Young Peoples showcase event and range of groups and their services on offer. Well done to Liz Womack and the Town Council stall she hosted.
- There have been a number of scrutiny quarterly and public meetings recently, looking at 'One Herefordshire' Integration of health and social care services in the county. I have also attended wider integrated health meetings in Malvern. More recently we have taken a first look at the draft budget for the directorate. The Herefordshire Budget consultation is still open and I would urge everyone to have their say.
- In October we also had a full Herefordshire Council meeting and I was very happy to support a unanimously passed motion for a review of our Governance models and Cabinet style operating system.
- During this very wet weather I have raised the issue of severe field run off compromising the water quality of Cheaton Brook with the Environment Agency and asked them to investigate. The Cheaton flows into the River Lugg which is an SSSI and home to our local otters.
- I have had attended our Leominster Area Polish Society Meetings and was pleased to see such a great turn out at the Polish Remembrance Service and community events in the afternoon. It was good to see their presence and wreath at the towns Remembrance Service the following week.
- I attended a great thank you party at the Leominster Meeting Centre to celebrate their National Lottery Community Funding that will see them safely through the next few years supporting people living well with dementia. They have some great plans coming up.
- I met the Vicarage Street Residents Association and Stonewater to look at parking along the wall as well as issues with dumped cars and the safety of the car park retaining wall.
- We have finally had a meeting with the economy team to go through the next stage of the High Street bid. Fingers crossed everything progresses smoothly.

Council expressed some concern that the Herefordshire Council Cabinet Meeting scheduled to take place on Wednesday 27th November 2019 at the Library had not been well publicised. This was noted.

82/19 MAYORAL APPOINTMENTS

Council noted the following Civic Engagements:

- Christmas Lights Switch On – Saturday 30th November 2019 at 4pm;
- Victorian Street Market – Saturday 14th December 2019 at 11am.

Council noted the following Mayoral appointments attended by the Mayor.

- Monday 14th Oct – Meeting of Leominster Community Committee
- Tuesday 15th Oct – Meeting of Task and Finish Group for Signage

- Wednesday 16th Oct – Meeting of S/A Liaison Committee
- Friday 18th Oct – Leominster Festival Meeting
- Friday 18th Oct – Meeting of Town Mayors at Hereford City Hall
- Saturday 19th Oct – Mayors Dinner at Bromyard
- Sunday 27th Oct – Town Councils Civic Service at the Priory
- Sunday 27th Oct - Silver Sunday at Kingsland with bluebird care.
- Sunday 3rd Nov - Polish Remembrance Day at Leominster Cemetery plus talks pm at Community Centre
- Sunday 10th Nov - Remembrance Sunday at Priory and Cenotaph
- Monday 11th Nov - Cenotaph Remembrance (11th of 11th)
- Monday 11th Nov - Leominster Community Committee
- Tuesday 12th Nov - Communication and Events Committee
- Thursday 14th Nov - Interviews for the post of Town Clerk
- Sunday 17th Nov - Hereford Christmas lights switch on
- Thursday 21st November – Roger Albert Clark Rally start in Broad Street, Leominster

Many people have asked about the clock at the bus station after several e-mails I have been told that Herefordshire Council does not have enough money in the budget at the moment to repair it.

The bus time tables for buses in the town were incorrect and a new timetable for the town buses is being printed by Lugg Valley and will be available in the TIC.

My Deputy, Cllr John Rumsey and Liz Rumsey, have also covered quite a lot of functions and I am very grateful to them both.

Thanks were extended to Cllr Rosser for all his efforts recently during the flooding issues experienced locally.

83/19 DATE OF NEXT MEETING

Council noted that the next Town Council Meeting would be held on Monday 27th January 2020 commencing at 19:00pm at the Council Offices, 11 Corn Square, Leominster HR6 8YP.

84/19 CONFIDENTIAL ITEMS

As certain items to be discussed included the consideration of exempt information, Full Council **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they would involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

- (a) Appointment of Town Clerk** – Council noted that interviews to fill the position of Town Clerk had taken place on Thursday 14th November 2019.

AGENDA ITEM: 5

It was proposed by Cllr Marsh, seconded by Cllr Norman and **RESOLVED** to appoint Mrs Julie Debbage as Town Clerk to Leominster Town Council.

The position was full time and she would commence on Salary Scale SCP37. An additional increment would be awarded following the successful completion of the thirteen week probationary period.

Thanks were extended to all those who sat on the interviewing panels.

There being no other business the Mayor thanked everyone for their attendance and closed the meeting at 20:04pm.

MAYOR

DATE:

LEOMINSTER TOWN COUNCIL

PLANNING & HIGHWAYS COMMITTEE

Minutes of the Planning & Highways Committee meeting held on Monday 16th December 2019 commencing at 18:00 hours in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Rosser (Chair), Preece (Vice-Chair), Herschy, Parris, Rumsey, Thomas and Williams.

ALSO PRESENT: Ward Cllr Stone

OFFICER PRESENT: Town Clerk.

PH103/19 APOLOGIES FOR ABSENCE

All members were present.

PH104/19 DECLARATIONS OF INTEREST

The following Declarations of Interest were made:

- Cllr Williams: P193872/193873 – Trustee of the Rankin Club;
- Cllr Herschy: Licensing (personal)

PH105/19 HEREFORDSHIRE COUNCIL MEMBERS

Herefordshire Council members were in attendance in an advisory role and were not involved in any decision making.

PH106/19 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

PH107/19 QUESTIONS FROM THE PUBLIC

Cllr Stone informed the Committee that there was a large pothole at the entrance of the Etnam Street car park. It was agreed to report this. He also wished to make Committee aware that there were some issues regarding planning application P193393. The applicant had been instructed to stop work until the application had been determined.

PH108/19 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Planning & Highways Committee meeting held on 18th November 2019 be agreed and signed as a correct record.

PH109/19 PLANNING

(a) **Planning applications** – It was **RESOLVED** to submit the following comments to Herefordshire Council:

APPLICATION: P193808

SITE: Land at Portley House, North Road, Leominster

DESCRIPTION: Proposed demolition of existing warehouse and provision of compound for self-storage units.

COMMENT: No objection

APPLICATION: P193818

SITE: Ashfield Lane, Leominster HR6 8RG

DESCRIPTION: Proposed erection of two detached single storey dwellings with detached car garages and access drives on site of former car garages

COMMENT: Recommend refusal for the following reasons:

- The proposal goes against the aims and objectives of Policy LANP15;
- The proposal will create a traffic hazard and block existing accesses;
- The proposal will result in a loss of car parking;
- The proposal is considered inappropriate infill and over-development of a very small site;
- Access to the proposal is inadequate and inappropriate;
- The design of the proposal is not in keeping with the neighbourhood;
- The Town Council wishes to support all the objections submitted by residents.

APPLICATION: P193824

SITE: 2 Bank Court, West Street, Leominster HR6 8FE

DESCRIPTION: LBS: Application to amend the design of windows, front door and glazed screen joinery; to include the proposal to enlarge the structural opening in the south gable

COMMENT: No objection

APPLICATION: P193870

SITE: 3 Ryelands Orchard, Leominster HR6 8QQ

DESCRIPTION: Proposed extensions.

COMMENT: No objection subject to the retention of all the existing trees on the site and that any noise generated by the facilities being provided meet all legal requirements.

APPLICATION: P193872/193873 (LBS)

SITE: 6 Corn Square, Leominster

DESCRIPTION: Change of use of existing office suites to form 2 no. 2 bedroom apartments.

COMMENT: No objection subject to the comments submitted by the Conservation Officer being addressed.

APPLICATION: P193936

SITE: Broad Farm, North Road, Leominster HR6 0AN

DESCRIPTION: Proposed addition to Muddy Puddles play area of a self-contained waterslide composed of a grass covered

- mound with a water slide, with a small pond with pump and filter.
- COMMENT:** No objection
- APPLICATION:** P193994
SITE: Aldi Supermarket, Ryelands Road, Leominster HR6 8NY
DESCRIPTION: Minor extension and reconfiguration of the existing Aldi food store car park.
COMMENT: No objection subject to adequate protection being provided for the existing trees by providing a fence or wall, and that two additional trees are planted to replace the loss of the tree identified.
- APPLICATION:** P194149
SITE: 22 Drapers Lane, Leominster, Herefordshire, HR6 8ND
DESCRIPTION: Change of use of upper floors to self-contained office (retrospective).
COMMENT: No objection

PH110/19 DECISIONS

Committee noted the following planning decisions received from Herefordshire Council:

- APPLICATION:** P191098
SITE: 25 Drapers Lane, Leominster HR6 8ND
DESCRIPTION: Proposed change of use of existing residential apartment arranged over first and second floor to two residential apartments (one per floor) including removal of rear bay to ground and first floor.
COMMENT: No objection subject to the following:
 - That a Habitat Regulations Assessment (HRA) be undertaken as requested by Natural England;
 - That provision is made for the storage of waste;
 - That that cycle parking is to be provided under an external staircase.**DECISION** Approved with conditions
- APPLICATION:** P191613
SITE: Land at Pinsley Mill, Pinsley Road, Leominster
DESCRIPTION: Proposed variation of condition 2 of planning permission 141022 (Proposed demolition of existing building and erection of 29 dwellings with associated private drive, landscaping and external works) alterations to units 15-26 to omit balconies and patio doors and add windows, window patterns have been altered and a landlords meter cupboard has been added to the west elevation.
COMMENT: Recommend refusal for the following reasons:
 - The application was a cost cutting exercise;

- The request would significantly undermine the visual amenity of the development;
- The proposal would undermine the quality of life of the new residents.

DECISION Approved with conditions

APPLICATION: P192798

SITE: Land at Dukes Walk, Leominster

DESCRIPTION: Proposed erection of 2 dwellings (Part retrospective)

COMMENT: Recommend refusal for the following reasons:

- The proposal does not meet the quality of development required for Leominster and does not, therefore, meet the requirements for the standard and quality of build expected as set out in the LANP;
- The proposal is so far removed from the original application as to be unrecognisable;
- The proposed size of windows is unacceptable;
- The Town Council wishes to support all the objections raised with the Planning Authority, especially with regard to not meeting the requirements of Policy MT1 of the Core Strategy, materials not in keeping with the surrounding neighbourhood, noise and overlooking issues.

DECISION Refused

APPLICATION: P193475

SITE: Co-Operative Retail Store, Dishley Street, Leominster, Herefordshire, HR6 8P

DESCRIPTION: Propose to Fell Ash tree , health and safety issue , the tree is bringing up the pathway, trip hazard.

COMMENT: No objection.

DECISION Trees in conservation area – works can proceed

APPLICATION: P193677

SITE: Talbot Hotel, West Street, Leominster HR6 8EP

DESCRIPTION: Reduce crown from building 15-20% to reduce further damage to building.

COMMENT: Committee supported this application.

DECISION Trees in conservation area – works can proceed

APPLICATION: P193833

SITE: Field 5251 North East of A44 & A49 Roundabout Leominster, Herefordshire.

DESCRIPTION: Additional covered fodder and implement store

COMMENT: No objection.

DECISION Prior approval not required.

PH111/19 HIGHWAYS AND PARKING MATTERS

(a) **Highway & Parking Matters** – Committee noted the following highway matters:

- There was a significant dip in the highway along West Street that required attention. This would be reported;
- There was a significant dip in Corn Street that required attention. This would be reported;
- There was a drainage cover issue in Corn Street outside Barclays Bank that required attention. This would be reported.

(b) **The Hum** – Committee noted that the Town Clerk would follow up the arrangements regarding the annual catch-up meeting between the Town Council, BPI and Herefordshire Council in January 2020.

PH112/19 LICENSING MATTERS

Committee considered the licensing application received for 31 West Street, Leominster. Following discussion, it was agreed to object to the granting of this license for the following reasons:

- There was a proliferation of licensed premises in this part of the town and an additional licensed premises may result in public disorder issues;
- There were already existing issues with the prevention of crime and disorder and the prevention of public nuisance in this part of town which were not being adequately addressed;
- It was requested that this application be considered by the Licensing Committee and not be dealt with under delegated powers;
- The timing of this application was designed to reduce the ability of residents and businesses to respond properly as the consultation period would mainly be over the Christmas holiday period. A request to defer consideration of this application would be submitted.

PH113/19 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 13th January 2020 in the Council Offices, 11 Corn Square, Leominster, HR6 8YP commencing at 7:00pm.

There being no other business the meeting closed at 18:55 hours.

CHAIR:

DATE:

LEOMINSTER TOWN COUNCIL

PLANNING & HIGHWAYS COMMITTEE

Minutes of the Planning & Highways Committee meeting held on Monday 13th January 2020 commencing at 19:00 hours in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Rosser (Chair), Williams (Vice-Chair), Herschy, Rumsey, Preece and Thomas.

OFFICER PRESENT: Town Clerk and Town Clerk Designate.

PH114/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Parris.

PH115/19 DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

PH116/19 HEREFORDSHIRE COUNCIL MEMBERS

There were no Herefordshire Council members in attendance.

PH117/19 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

PH118/19 QUESTIONS FROM THE PUBLIC

No members of the public were present.

PH119/19 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Planning & Highways Committee meeting held on 16th December 2019 be agreed and signed as a correct record.

PH120/19 PLANNING

(a) **Planning applications** – It was **RESOLVED** to submit the following comments to Herefordshire Council:

APPLICATION: P194282

SITE: 1 Broad Street, Leominster HR6 8BU

DESCRIPTION: Listed Building Consent: Proposed replacement of 1 no. existing external ATM sign with 1 no. new external ATM sign. Consent: Proposed replacement of 1 no. existing external ATM sign with 1 no. new external ATM sign.

COMMENT: No objection.

APPLICATION: P194283

SITE: 1 Broad Street, Leominster HR6 8BU

DESCRIPTION: Proposed replacement of 1 no. existing external ATM sign with 1 no. new external ATM sign.

COMMENT: No objection.

APPLICATION: P194238

SITE: 159 Bargates Leominster Herefordshire HR6 8QT

DESCRIPTION: Proposed extension and alterations. The extension will extend beyond the rear wall of the dwellinghouse by 0 metres. The maximum height of the enlarged part of the dwellinghouse is 2.4 metres and the height of the eaves of the enlarged part of the dwellinghouse is 2.4 metres.

COMMENT: More detailed plan requested.

PH121/19 DECISIONS

The following planning decisions received from Herefordshire Council were noted. These were presented at the meeting:

APPLICATION: P193561

SITE: Trenwith, Hereford Road, Leominster HR6 8JU

DESCRIPTION: Proposed second storey extension to rear of property for bedroom with gable to rear over half of kitchen below.

COMMENT: Submit the following comments:

- Committee considered the extension to be too large;
- Committee wished to raise concerns regarding the potential loss of light to neighbouring properties, but especially to Orchard Bank;
- The extension was not in keeping with neighbouring properties.

DECISION: Approve with conditions

APPLICATION: P193475

SITE: Co-Operative Retail Store, Dishley Street, Leominster, Herefordshire, HR6 8P

DESCRIPTION: Propose to Fell Ash tree , health and safety issue , the tree is bringing up the pathway, trip hazard.

COMMENT: No objection.

DECISION: Approve with conditions

APPLICATION: P193444

SITE: Aldi Supermarket, Dishley Street, Leominster HR6 8NY

DESCRIPTION: New replacement external plant and associated plant enclosure required by internal refurbishment of the ALDI foodstore

COMMENT: Support the application

DECISION: Approve with conditions

APPLICATION: P193824

SITE: 2 Bank Court, West Street, Leominster HR6 8FE

- DESCRIPTION:** LBS: Application to amend the design of windows, front door and glazed screen joinery; to include the proposal to enlarge the structural opening in the south gable
- COMMENT:** No objection

PH122/19 HIGHWAYS AND PARKING MATTERS

- (a) **Initial consultation, Brierley Village 30mph Speed Limit Proposal –** Following consideration, Committee agreed to fully support it.
- (b) **Highway and Parking Matters –** Committee noted that a number of reductions to the Lugg Valley bus services 401, 404, 490 and 492 would come into force on 20th January 2020. No formal consultation regarding these reductions had been undertaken. Committee agreed to request an initial meeting with the bus companies, Herefordshire Council, the Herefordshire Council Cabinet Member and the Town Council to discuss the future of public transport provision in the Town. This would be followed by a public meeting in February 2020.

PH123/19 LICENCING MATTERS

Committee noted that there had been increased instances of public nuisance and disturbance in the town. It was agreed to bring this to the attention of the Police Safer Neighbourhood Team. It was also agreed to follow up the meeting with the Licensing Consultant that had been offered prior to Christmas.

PH124/19 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 3rd February 2020 in the Council Offices, 11 Corn Square, Leominster, HR6 8YP commencing at 7:00pm.

There being no other business the meeting closed at 19:25 hours.

CHAIR:

DATE:

LEOMINSTER TOWN COUNCIL

COMMUNICATIONS & EVENTS COMMITTEE

Minutes of the Communications & Events Committee meeting held on Tuesday 14th January 2020 commencing at 11:30am in the Stable Gallery, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Rumsey (Chair), Murdoch (Vice-Chair), Smith-Winnard, Sutcliffe and Thomas.

OFFICERS PRESENT: Town Clerk, Town Clerk Designate, Market Officer, TIC Manager and the Grants & Projects Officer.

CE43/18 APOLOGIES FOR ABSENCE

All Members were present.

CE44/19 DECLARATIONS OF INTEREST

There were no declarations of Interest made.

CE45/19 REQUESTS FOR DISPENSATIONS

No requests for dispensations had been received.

CE46/19 QUESTIONS FROM THE PUBLIC

There were no members of the public present. No issues were raised.

CE47/19 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Communications and Events Committee meeting held on 12th November 2019 be agreed and signed as a correct record.

CE48/19 CLERK'S REPORT

Committee noted that the Clerk had nothing to report.

CE49/19 MARKET OFFICER'S REPORT

The Market Officer presented a report updating Committee on the Leominster markets. Following discussion, it was **RESOLVED**

- To note the report;
- To acknowledge that the weather had caused a major issue for traders over the past few months and had highlighted significant concerns regarding the poor state of the highway surface;
- To note that there had been a number of falls reported by the Traders due to the uneven surface;
- To raise concerns regarding the flooding at the Lloyds Bank end of the Square with Balfour Beatty and request that some remedial action is taken;
- To note that the Friday Market scheduled to take place on 8th May 2020 will include some entertainment to celebrate VE Day;
- To note that a Festival Market on 6th June 2020 is being planned to include entertainment and additional stalls;

- To include the additional market held on 24th December 2019 as part of the main report.

Committee noted that the Victorian Street Market event held on 14th December 2019 had been successful. Discussions on the format of the event for 2020 would be taking place in the next few months.

Committee noted that Corn Square formed an integral part of the Heritage High Street Zone funding application. A decision on the final proposal was still awaited but, if approved, it would include the refurbishment of the Square including the surface.

CE50/19 TOURIST INFORMATION CENTRE

The Centre report was presented by the TIC Manager, Mrs Ding. Following discussion, it was **RESOLVED:**

- To note the report;
- To ratify the production of a holiday flat flyer;
- To note that the Town Council would be represented at the Herefordshire Tourism Forum;
- To note that 540 people visited the Christmas “Through the Wardrobe” event;
- To note that there had been some initial issues with the Christmas Lights but these had been addressed. Positive comments on the lights had been received. A letter of thanks would be sent to the young people who had been involved in choosing the lighting scheme;
- To discontinue the trial with the Museum to sell TIC stock at that outlet.

CE51/19 COMMUNICATIONS & EVENTS UPDATE

Committee received the following update on the Signage Project being funded through LEADER:

- There had been a delay in obtaining the various permissions required from Balfour Beatty and Herefordshire Council for the proposed signage scheme. There were still some issues to be addressed but it was hoped that the deadline of 31st March could still be met;
- One of the Welcome signs would require traffic management and there may be some other additional fees to be met but the projected budget was not expected to be exceeded.

The Mayor agreed to raise the various issues that had been experienced at the next Mayors’ Meeting with Herefordshire Council.

Committee considered the update report and, following discussion, **RESOLVED:**

- To note the report;
- To apply for the relevant footpath closure in respect of the Party in the Park event taking place on Saturday 8th August 2020;
- To await feedback on the Market Towns Forum following the Mayors meeting on 27th January 2020.

CE52/19 DATE OF NEXT MEETING

Committee noted that the next meeting of the Committee would be held on Tuesday 10th March 2020 at 11:30am in the Old Stable Gallery, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 12:45pm.

CHAIR:

DATE:

LEOMINSTER TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held on Monday 16th December 2019 commencing at 19:00 hours in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Murdoch (Chair), Marshall (Vice-Chair), Bartlett, Davies, Marsh, Norman, Rumsey, Thomas and Williams.

OFFICERS PRESENT: Town Clerk.

FG30/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Sutcliffe.

FG31/19 DECLARATIONS OF INTEREST

There were no declarations of interest made.

FG32/19 REQUESTS FOR DISPENSATIONS

There had been no requests for dispensations received.

FG33/19 QUESTIONS FROM THE PUBLIC

There were no members of the public present.

FG34/19 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Finance & General Purposes Committee meeting held on 28th October 2019 be agreed and signed as a correct record.

FG35/19 CLERK'S REPORT

Committee noted the following items:

- That the Tax Base for 2020/21 had increased by only 0.5% from 3660.05 to 3,678.52;
- That Cllr Bartlett would respond on behalf of the Town Council to the research into Neighbourhood Planning commissioned by the Ministry of Housing, Communities and Local Government and conducted independently by the University of Reading.

FG36/19 FINANCIAL AND COMMITTEE MATTERS

- (a) **Financial Report** – Committee considered the Financial Report and Balance Sheet up to the end of November 2019 (Month 8). Following discussion, it was agreed to receive the report.
- (b) **Outstanding Accounts for Payment** – Committee ratified the payments relating to the months of November 2019 amounting to £4,346.36, inclusive of VAT, and December 2019 to date amounting to £25,616.71, inclusive of VAT.

- (c) **Committee Report** – Committee considered the Committee Update Report and, following discussion, **RESOLVED**:
- To note the report;
 - Noted that a Great Collaboration meeting to discuss Climate Change would be held on Thursday 6th February 2020 at The Talbot Hotel;
 - To investigate grant opportunities to help fund the installation of renewable technologies on to Council properties, including the Secret Garden toilets, the new depot and the public conveniences;
 - To agree in principle to apply for a Marches Renewable Energy Project grant to help meet up to 50% of the cost of any renewable technologies;
 - To defer consideration of the proposed lease for Unit 7, Croft Business Park until a response had been received from the Council's solicitors;
 - To defer consideration of installing WiFi into the Holiday Flat until further investigation had been carried out into the provision of full fibre, which had recently been installed in Leominster.

FG37/19 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information and the Finance & General Purposes Committee **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of, Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- (a) **Grants Report** – Committee noted that no grant requests had been received.
- (b) **Staff Report** – Committee noted the verbal staff report presented. A full report would be submitted to Full Council at its meeting on 27th January 2019.
- (c) **Budget Report** – Committee considered the consultation report presented and, following discussion, agreed to reflect the results in the final amendments to be made to the 2020/21 budget.

A Budget Task & Finish Group meeting would be held in January 2020 prior to Full Council to enable the Town Clerk Designate to be involved. It was agreed to send a copy of the current draft budget to all Members for their information and to encourage feedback.

- (d) **CAB Update** – Committee noted the update provided by CAB and agreed to request clarification whether the income gain achieved was on-going or one off payments.

- (e) **Heritage High Streets Draft proposal** – Committee noted that the draft proposal regarding the Leominster High Street Heritage Action Zone Delivery Plan.

The Plan had been considered by the Regional Panel on 10th December 2019 and, subject to any amendments, would be reviewed by the National Panel on 20th December 2019. A full briefing would be given to Full Council at its meeting on 27th January 2020 following the finalisation of the delivery plan.

Committee wished to place on record its thanks to all the staff involved in the “Through the Wardrobe” event held on 14th December 2019 and in the development of the Heritage High Street project.

FG38/19 DATE OF NEXT MEETING

Committee noted that the next meeting of the Finance & General Purposes Committee would be held on Monday 24th February 2020 at 19:00 at the Council Offices, 11 Corn Square, Leominster HR6 8YP.

There being no other business the meeting closed at 20:15pm.

CHAIR:

DATE:

LEOMINSTER TOWN COUNCIL

ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 20th January 2020 commencing at 19:00 hours in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Herschy (Chair), Smith-Winnard (Vice-Chair), Bartlett, Davies, Murdoch, Norman, Rumsey, Thomas and Williamson.

ALSO PRESENT: Ward Cllr Marsh, Philippa Roberts (BINIT Ltd)

OFFICERS PRESENT: Town Clerk Designate.

ES45/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Sutcliffe.

ES46/19 DECLARATIONS OF INTEREST

Cllr. Bartlett declared an interest as a member of Zero Carbon Leominster.

ES47/19 REQUESTS FOR DISPENSATIONS

There had been no requests for dispensations received.

ES48/19 QUESTIONS FROM THE PUBLIC

There were no members of the public present. No matters were raised.

ES49/19 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on 18th November 2019 be agreed and signed as a correct record.

ES50/19 WASTE RECYCLING PRESENTATION

An update from Philippa Roberts of Binit Ltd regarding the current business Waste recycling initiative being rolled out in association with Leominster Town Council.

- The businesses were surveyed one year ago regarding business waste requirements. The survey highlighted a need for cardboard recycling.
- Seven bins are currently located around the town for participating businesses to use at a cost of £25 per annum to use the service.
- The cardboard weight collected/monitored by the Town Council Environmental Team up until December was 2.62 tonnes.
- Recycling payment for cardboard is low at present but the price achieved is covering the administration costs.
- Binit Ltd were unable to negotiate a more economical General Waste contract for businesses at this time.
- Aluminium is currently worth £500 tonne and the feasibility of recycling cans was discussed.

- Binit agreed to provide a new press release with a view to relaunch the service in April 2020.

ES51/19 CLERK'S REPORT

Committee noted the Clerk's Report.

- (a) **Legionella Training** – it was **RESOLVED** that Leominster Town Council should arrange for one member of staff to attend training and approach two other organisations within the Town to share the cost.
- (b) **VE & VJ Day Tree Planting** – It was resolved to plant a tree to commemorate each event and provide a plaque.
- (c) **Flood Meeting Notes** - These were distributed and noted.
- (d) **Grounds Report** – The grounds report was noted.

ES52/19 COMMITTEE UPDATE REPORT

Committee considered the update report and **RESOLVED:**

- To note the report;
- To note the Allotment Drainage Report and seek advice from a local drainage contractor regarding the flooding of the allotment site.
- To contact Kington Town Major and Zero Carbon Leominster to pool resources to develop a Climate Change Action Plan.
- A Verges Task and Finish Group was appointed consisting of Cllrs. Herschy, Bartlett, Williamson and Smith-Winnard. They will meet at 10am on 12th February at Grange Court.
- It was noted that the Deeds to the Millennium Green had been located and that a meeting of the Task and Finish Group consisting of Cllrs. Herschy, Thomas, Murdoch and Davies would meet to discuss a prioritised action plan.
- To note that a report regarding the diversion of footpath ZC135 was received from a member of the public and that this had been reported to Balfour Beatty by the Clerk Designate.

ES53/19 GROUNDS TEAM UPDATE

Committee noted the update report and **RESOLVED:**

- To approach a local school to help with the additional tree planting proposal at the Priory.
- To leave piles of dead wood stripped from the tree surgery work in The Priory to encourage new insect habitats.

ES54/19 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information the Environment & Services Committee **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of

Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

- (a) **Draft Lease** – It was noted that Lloyds Cooper LLP Solicitors had forwarded a draft lease and that some amendments had to be made.

ES55/19 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 16th March 2020 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 20:15 hours.

CHAIR:

DATE:

ACCOUNTS PAID – DECEMBER 2019 & JANUARY 2020

DATE	PAYEE	REF	AMOUNT	DETAILS
18.12.19	Radnor Hills Mineral Water Co Ltd	405521	£85.63	Inv: 0000188140 TIC stock Mineral Water
18.12.19	Frank's Luxury Biscuit Company	405522	£174.08	Inv: 5690 TIC stock
18.12.19	SIGN IT	405523	£234.00	Inv: 13305 Signages
18.12.19	Cllr Thomas	405524	£44.80	Expenses
18.12.19	Travis Perkins Trading Co Ltd	405525	£154.45	Inv: 0826AIR055 £42.37 + 0826AIR025 £43.88 Tapes/Timber/Tap/Nuts&Bolts/Staples
18.12.19	Travis Perkins Trading Co Ltd	405526	£86.25	Inv: 0826AIQ989 £154.45 + 0826AIR055 £42.37 + 0826AIR025 £43.88 Tapes/Timber/Tap/Nuts&Bolts/Staples
18.12.19	Herefordshire Council	405527	£1,040.00	Inv: 91322928 Waste collection & Disposal Charges 01/01/20-31/03/2020
18.12.19	CleanMy	405528	£41.92	Inv: 529485 Cleaning & Hygiene products
18.12.19	D M Electrical Services	cancelled 405529	£0.00	Inv: 1592 Fuse Board&Sockets/ Inv:1593 Elect.1st fix outside WC Block/ Inv:1594 Intall new PIR light at Grange toilet block + repair TIC outside light
18.12.19	The CRAFT DRINK Co.	405530	£164.74	Inv: 39349 £271.73 against CR-11687 -£106.99 TIC Stock
18.12.19	D M Electrical Services	405531	£1,492.00	Inv: 1592 Fuse Board&Sockets/ Inv:1593 Elect.1st fix outside WC Block/ Inv:1594 Intall new PIR light at Grange toilet block + repair TIC outside light
	TOTAL		£3,517.87	

DATE	PAYEE	REF (chq no.)	AMOUNT	DETAILS
07/01/2020	Arrow Plant & Tool Hire	405532	£365.97	CRN 488759 (credit note -£76.80) + Inv 488760 (Ton Bag £24) + 488998 (Batteries & Trousers £39) + 489056 (Silicone Spray, Dial Guage, Gloves, Cable £41.15)+ 489844 (Sandbags, Pins, Auto Shampoo, Tape, Trouers Bowsaw, Bypass Lopper, Cable, Plug, Socket, Hat, Goggles, Ear Defenders,Hi-Viz, Lawn Rake, Linemarker, Saw, Tyre Gauge £273.32) + 490827 (Fire Action Pro, De-icer, Weed killer, Tape, propane refill £65.30)
07/01/2020	Microshade Business Consultants Ltd	405533	£1,587.16	Inv 12645 + 12577 IT Support
07/01/2020	SIGN IT	405534	£84.00	Inv 13315 + 13316 Signages
07/01/2020	D M Electrical Services	405535	£506.00	Inv 1608 Intall light sensor & supply and wiring of extract sys.
07/01/2020	National Express Limited	405536	£69.17	Doc no. AREXT/00222230 Coach Booking
07/01/2020	CleanMy Ltd	405537	£11.99	Inv 530231 Cleaning & Hygiene supply
07/01/2020	Rachel Williams	405538	£218.75	Inv 464 Finance Assistance Nov to Dec 2019

AGENDA ITEM: 8(b)

07/01/2020	Leominster Choral Society	405539	£214.20	Inv date 28/12/2019 ticket sale for concert on 20/12/2019 x 34
07/01/2020	C James	405540	£129.00	Playhouse Inv dates: 14/12/2019 (£11.80 The Grinch), 15/12/2019 (£47.20 Green Book), 16/12/2019 (£70 In Serch of Beethoven)
07/01/2020	Rotary Club of Leominster	405541	£30.00	Inv date 19/12/2019 TIC stock 12 bottles apple juice
07/01/2020	Butford Organics	405542	£192.00	Inv 077.19 TIC stock Perryx6, Ciderx6, Cider Brandyx6
07/01/2020	Swan Brewery	405543	£26.35	Inv 0496 TIC stock Ale, Beer and presentation packs
07/01/2020	Jennifer Shutler	405544	£79.80	Inv date 17/12/2019 TIC stock Jewellery
07/01/2020	One Stop Drycleaners & Laundry Ltd	405545	£52.00	Inv 4 + 98 + 69 Laundry for Servant Quarter
07/01/2020	Shine On Window Cleaners	405546	£46.00	Inv 3694 window cleaning
07/01/2020	Herefordshire Environmental Services Ltd	405547	£144.00	Inv 2571 Pest Control for allotments
07/01/2020	Ellis Whittam Limited	405548	£2,745.00	Inv SINV014100 + SINV013861 Combined Services & Employee insurance
07/01/2020	Lloyd Richards Ltd	405549	£169.50	Inv 9788 Payroll Services
07/01/2020	Leominster News	405550	£120.00	Inv LNJan0305
07/01/2020	BOSS	405551	£16.00	Inv 42923 Office printing
07/01/2020	HVOSS	405552	£108.00	Inv 19026 Community Transport SLA 427 Bus replacement Nov 2019
07/01/2020	ATS Euromaster Ltd	405553	£22.20	Inv A8120373509 Puncture repair, Cap-Core Tpms, Nitrogen inflation
07/01/2020	Wages	405554 - 405569	£21,094.98	Wages - chq 405556 was cancelled £652.85
13/01/2020	Wages	405570	£652.85	Wages - this replaces one of the wage cheques 405556 of same amount
13/01/2020	Pension Fund	405571	£17,160.88	Pension Funds - Nov 2019 +_ Dec 2019 + Jan 2020
13/01/2020	HMRC	405572	£5,206.62	PAYE and Tax 06/01/2020 to 05/02/2020
13/01/2020	SLCC	405573	£301.00	inv MEM218698 Local Council Professionals membership fees for Julie
13/01/2020	BBLP Limited	405574	£250.00	Inv CSUK OU/INV/83554 Coucil Fees for Road closure - markets and events
13/01/2020	Etnam News	405575	£24.59	Inv 000696 milk 01/12/2019 to 04/01/2020
13/01/2020	C. Townsend Ltd	405576	£19.99	Inv 16181 Kettle for depot
13/01/2020	Piotr Biurkowski Photography	405577	£70.00	Inv PM001 TIC Stock - A3Herefordshire Wall calendars x10
13/01/2020	A R Williams	405578	£70.00	Inv 85 TIC stock - 20x calendars
13/01/2020	C James	405579	£126.00	Playhouse Inv dates: 05/01/2020 Andre Rieu 70 Years Young
	TOTAL		£51,914.00	

BUDGET PROPOSAL 2020/21

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
101	<u>Administration Central Costs</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4012	Software, IT and support	£5,500	£6,891	-£1,391	£6,000	£5,717	£283	£7,000
4014	Website	£500	£545	-£45	£1,000	£571	£429	£1,000
4016	Photocopier	£2,500	£2,092	£408	£2,700	£2,057	£643	£3,500
4019	Recruitment	£250	£898	-£648	£500	£669	-£169	£500
4020	Advertising	£1,000	£145	£855	£1,000	£1,165	-£165	£500
4025	Miscellaneous	£0	£7,064	-£7,064	£0	£0	£0	£0
4027	Equipment	£800	£360	£440	£1,000	£1,685	-£685	£1,000
4030	Telephone	£5,500	£3,404	£2,096	£5,000	£2,459	£2,541	£4,000
4035	Postage	£750	£725	£25	£700	£462	£238	£700
4040	Printing & Stationery	£1,500	£1,620	-£120	£1,800	£1,454	£346	£1,800
4048	Subscriptions	£3,000	£2,883	£117	£3,000	£2,717	£283	£3,000
4050	Insurance	£6,200	£6,144	£56	£6,200	£7,276	-£1,076	£7,500
4900	Contingency	£2,500	£516	£1,984	£2,000	£544	£1,456	£2,000
	Total	£30,000	£33,287	-£3,287	£30,900	£26,776	£4,124	£32,500

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
101	<u>Income Administration</u>	2018/19	2017/18	2018/19	2019/20	2019/20	2019/20	2020/21
1076	Precept	£484,632	£484,632	£0	£512,222	£512,222	£0	£0
1090	Bank Interest	£200	£0	-£200	£0	£0	£0	£0
1500	Miscellaneous	£0	£536	£536	£0	£250	£250	£0
1100	Event Income	£8,000	£1,474	-£6,526	£0	£0	£0	£0
1100	Grant Income	£0	£5,990	£5,990	£0	£0	£0	£0
	Total	£492,832	£492,632	-£200	£512,222	£512,472	£250	£0

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
105	<u>Corporate Management</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4000	Salaries	£117,558	£134,649	-£17,091	£148,400	£110,594	£37,806	£145,000
4008	Travel & Subsistence	£1,000	£2,160	-£1,160	£2,200	£1,111	£1,089	£2,100
4010	Conferences/Training	£2,500	£2,019	£481	£2,500	£690	£1,810	£2,500
4025	Miscellaneous	£0	£0	£0	£0	£0	£0	£0
4125	Bank Charges	£750	£943	-£193	£800	£599	£201	£1,000
4130	Accountancy/Corporate Govern	£2,000	£1,115	£885	£2,200	£2,501	-£301	£2,200
4131	Internal Audit Fees	£600	£550	£50	£600	£275	£325	£600
4132	External Audit Fees	£1,600	£1,300	£300	£1,500	£1,640	-£140	£1,500
4135	Legal & Professional	£1,000	£0	£1,000	£1,000	£425	£575	£500
4140	Employment/Health & Safety	£2,140	£2,140	£0	£2,140	£180	£1,960	£2,140
	Total	£129,148	£144,876	-£15,728	£161,340	£118,015	£43,325	£157,540

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
105	<u>Corporate Management</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1060	Grants Received	£0	£5,000	£5,000	£0	£0	£0	£0
	Total	£0	£5,000	£5,000	£0	£0	£0	£0

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
110	<u>Democratic Services</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4200	Elections	£2,500	£0	£2,500	£6,650	£0	£6,650	£1,500
4210	Mayor's Allowance	£4,000	£964	£3,036	£4,000	£966	£3,034	£4,000
4211	Mayor Making	£500	£696	-£196	£750	£1,102	-£352	£1,100
4212	Civic Events	£1,500	£1,258	£242	£1,500	£2,386	-£886	£1,500
4215	Civic Regalia	£500	£2,393	-£1,893	£1,000	£5,342	-£4,342	£1,000
4220	Civic Officers	£1,000	£1,095	-£95	£1,100	£640	£460	£1,200
	Total	£10,000	£6,406	£3,594	£15,000	£10,436	£4,564	£10,300

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
115	Grants	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4230	Events Fund	£5,000	£3,858	£1,142	£5,000	£510	£4,490	£5,000
4235	General Grants	£12,000	£10,156	£1,844	£12,000	£2,831	£9,169	£10,000
4236	Community Centre	£10,000	£1,000	£9,000	£8,000	£8,000	£0	£8,000
4237	Grange Court	£7,000	£7,000	£0	£7,000	£7,000	£0	£7,000
4238	Youth Services	£9,000	£450	£8,550	£9,000	£213	£8,787	£9,000
4239	CAB Grant	£8,000	£8,000	£0	£8,000	£8,000	£0	£8,000
		£51,000	£30,464	£20,536	£49,000	£26,554	£22,446	£47,000

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
115	Grants	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1060	Grants Received	£0	£6,295	£6,295	£0	£0	£0	£0
	Total	£0	£6,295	£6,295	£0	£0	£0	£0

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
125	Corn Square	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4180	Cleaning	£500	£1,582	-£1,082	£2,500	£1,363	£1,137	£2,200
4181	Window Cleaning	£700	£506	£194	£700	£368	£332	£600
4182	Electricity	£4,400	£2,487	£1,913	£4,200	£1,599	£2,601	£3,500
4183	Gas	£3,900	£2,444	£1,456	£3,900	£968	£2,932	£3,500
4185	Business Rates	£11,000	£9,720	£1,280	£11,000	£8,117	£2,883	£11,500
4186	Water Rates	£1,500	£764	£736	£1,500	£648	£852	£1,800
4187	Repairs & Renewals	£1,200	£2,233	-£1,033	£3,000	£3,258	-£258	£3,500
4188	Fixtures & Fittings	£1,000	£3,623	-£2,623	£2,000	£3,365	-£1,365	£2,500
4700	Loan Repayment (£350k)	£19,680	£19,414	£266	£19,254	£9,603	£9,651	£19,254
4700	Loan Repayment (£150k)	£8,692	£8,558	£134	£8,480	£4,233	£4,247	£8,480
	Total	£52,572	£51,331	£1,241	£56,534	£33,522	£23,012	£56,834

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
125	<u>Income Corn Square</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1400	Room Rentals	£7,000	£1,346	-£5,654	£3,000	£2,106	-£894	£3,000
1400	Holiday Let	£12,000	£0	-£12,000	£13,000	£2,892	-£10,108	£13,000
1400	Office Lets	£14,000	£14,112	£112	£14,000	£8,724	-£5,276	£14,000
	Total	£33,000	£15,458	-£17,542	£30,000	£13,722	-£16,278	£30,000

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
130	<u>Tourist Information</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4000	Salaries	£60,653	£42,992	£17,661	£47,000	£35,378	£11,622	£50,000
3000	Cost of Sales	£18,000	£14,593	£3,407	£15,000	£9,019	£5,981	£18,000
3010	Cost - Coach Trips	£8,000	£8,424	-£424	£6,500	£4,162	£2,338	£8,000
4126	Credit/Debit Charges	£100	£60	£40	£0	£0	£0	£0
	Total	£86,753	£66,069	£20,684	£68,500	£48,559	£19,941	£76,000

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
130	<u>Tourist Information Income</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1010	Commission	£7,100	£1,410	-£5,690	£1,600	£990	-£610	£1,400
1510	Coach Trips	£12,000	£7,784	-£4,216	£6,500	£4,657	-£1,843	£8,000
1511	Books & Maps	£7,000	£4,580	-£2,420	£5,300	£2,513	-£2,787	£4,900
1512	Cards	£1,700	£1,427	-£273	£1,200	£973	-£227	£1,400
1513	Souvenirs	£7,000	£6,616	-£384	£5,500	£4,323	-£1,177	£6,600
1514	Food/Drink	£2,000	£4,820	£2,820	£4,000	£2,904	-£1,096	£4,500
1515	Craft	£2,500	£2,593	£93	£2,400	£1,760	-£640	£2,400
1516	Advertising	£1,000	£265	-£735	£250	£63	-£187	£300
1518	Bed Booking	£250	£0	-£250	£0	£0	£0	£0
	Total	£40,550	£29,495	-£11,055	£26,750	£18,183	-£8,567	£29,500

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
201	Open Spaces	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4000	Salaries	£68,012	£63,545	£4,467	£101,000	£84,313	£16,687	£171,000
4006	Uniforms	£750	£1,997	-£1,247	£1,000	£1,602	-£602	£1,400
4027	Equipment	£2,500	£1,966	£534	£2,500	£2,733	-£233	£3,000
4187	Repairs & Renewals	£2,500	£985	£1,515	£3,000	£632	£2,368	£3,000
4300	Maintenance	£5,000	£12,988	-£7,988	£6,000	£7,043	-£1,043	£8,000
4301	Open Spaces Maintenance	£42,000	£38,394	£3,606	£0	£0	£0	£0
4305	Play Areas	£1,000	£801	£199	£1,000	£115	£885	£0
4310	Priory Churchyard	£100	£0	£100	£0	£0	£0	£0
4311	Millennium Green	£100	£0	£100	£0	£0	£0	£0
4312	P3 Scheme	£6,870	£2,620	£4,250	£1,000	£0	£1,000	£0
4313	Lengthsman Scheme	£5,000	£980	£4,020	£2,000	£0	£2,000	£0
4320	Vehicle Maintenance	£2,000	£2,104	-£104	£2,000	£2,069	-£69	£3,000
4321	Vehicle Fuel	£2,500	£1,130	£1,370	£2,500	£3,013	-£513	£3,000
4350	Street Cleaning	£500	£263	£237	£500	£0	£500	£500
4351	Waste	£4,000	£6,842	-£2,842	£6,000	£5,236	£764	£7,000
4355	Tree Maintenance	£2,000	£0	£2,000	£2,500	£0	£2,500	£2,500
	Total	£144,832	£134,615	£10,217	£131,000	£106,756	£24,244	£202,400

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
	Open Spaces Income	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1111	Lengthsman Scheme	£5,285	£7,010	£1,725	£5,000	£5,285	£285	£0
1500	Miscellaneous	£2,500	£594	-£1,906	£0	£0	£0	£0
	Total	£7,785	£7,604	-£181	£5,000	£5,285	£285	£0

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
201(a)	Climate Change	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
	Solar Panel installation	£0	£0	£0	£0	£0	£0	£3,000

	Upgrade vehicles	£0	£0	£0	£0	£0	£0	£0
	Tree planting	£0	£0	£0	£0	£0	£0	£0
	Upgrade equipment	£0	£0	£0	£0	£0	£0	£0
	Modern.Gov (going paperless)	£0	£0	£0	£0	£0	£0	£0
	Council Newsletter	£0	£0	£0	£0	£0	£0	£0
	Total	£0	£0	£0	£0	£0	£0	£3,000

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
<u>202</u>	<u>Depot</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4180	Cleaning	£0	£0	£0	£0	£0	£0	£100
TBA	Rental	£0	£0	£0	£0	£0	£0	£2,055
4182	Electricity	£0	£0	£0	£0	£0	£0	£800
4185	Business Rates	£0	£0	£0	£0	£0	£0	£2,100
4186	Water Rates	£0	£0	£0	£0	£0	£0	£550
4187	Repairs & Renewals	£0	£0	£0	£0	£0	£0	£1,000
4188	Fixtures & Fittings	£0	£0	£0	£0	£0	£0	£1,000
	Total	£0	£0	£0	£0	£0	£0	£7,605

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
<u>203</u>	<u>Allotments</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4025	Administration	£500	£259	£241	£500	£170	£330	£500
4184	Ground Rent	£1,500	£1,311	£189	£1,500	£848	£652	£1,500
4186	Water Rates	£500	£371	£129	£500	£701	-£201	£500
4300	General Maintenance	£1,000	£1,325	-£325	£1,000	£755	£245	£1,000
	Total	£3,500	£3,266	£234	£3,500	£2,474	£1,026	£3,500

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
<u>203</u>	<u>Allotment Income</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1120	Allotment Rents	£5,000	£4,371	-£629	£5,000	£4,993	-£7	£5,000
	Total	£5,000	£4,371	-£629	£5,000	£4,993	-£7	£5,000

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
205	<u>Markets/Events</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4000	Salaries	£6,240	£3,672	£2,568	£6,240	£2,376	£3,864	£6,000
4020	Advertising	£1,000	£100	£900	£1,000	£0	£1,000	£1,000
4021	Promotion	£1,000	£1,017	-£17	£1,000	£70	£930	£1,000
4027	Equipment	£500	£323	£177	£0	£0	£0	£0
4048	Subscriptions	£400	£0	£400	£400	£0	£400	£0
4182	Electricity	£250	£0	£250	£0	£0	£0	£0
	Total	£9,390	£5,112	£4,278	£8,640	£2,446	£6,194	£8,000

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
205	<u>Income Markets/Events</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1402	Market Income	£22,000	£13,366	-£8,634	£17,000	£8,160	-£8,840	£16,000
1500	Miscellaneous	£5,000	£0	-£5,000	£0	£0	£0	£0
	Total	£27,000	£13,366	-£13,634	£17,000	£8,160	-£8,840	£16,000

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
	<u>Public Conveniences</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
220	Central Area							
4180	Cleaning	£4,200	£2,057	£2,143	£0	£0	£0	£500
4182	Electricity	£750	£0	£750	£750	£0	£750	£750
4185	Business Rates	£1,750	£1,584	£166	£1,750	£1,134	£616	£1,700
4186	Water Rates	£1,600	£621	£979	£1,700	£708	£992	£1,500
4300	Maintenance	£0	£260	-£260	£0	£247	-£247	£500
	Total	£8,300	£4,522	£3,778	£4,200	£2,089	£2,111	£4,950

225	The Grange							
4180	Cleaning	£4,200	£2,185	£2,015	£0	£0	£0	£500
4182	Electricity	£850	£799	£51	£1,100	£586	£514	£1,100
4185	Business Rates	£1,550	£0	£1,550	£1,500	£0	£1,500	£0
4186	Water Rates	£1,500	£3,038	-£1,538	£1,500	£916	£584	£2,000
4300	Maintenance	£0	£0	£0	£0	£348	-£348	£500
	Total	£8,100	£6,022	£2,078	£4,100	£1,850	£2,250	£4,100
230	Westbury Street							
4180	Cleaning	£4,200	£0	£4,200	£0	£0	£0	£0
4182	Electricity	£1,650	£0	£1,650	£0	£0	£0	£0
4185	Business Rates	£3,100	£0	£3,100	£0	£0	£0	£0
4186	Water Rates	£3,000	£0	£3,000	£0	£0	£0	£0
4300	Maintenance	£0	£0	£0	£0	£0	£0	£0
	Total	£11,950	£0	£11,950	£0	£0	£0	£0

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
	Public Convenience Income	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1500	Rental	£3,000	£0	-£3,000	£0	£0	£0	£0
	Total	£3,000	£0	-£3,000	£0	£0	£0	£0

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
250	Economic Development	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4023	Newsletter	£1,200	£1,190	£10	£1,440	£972	£468	£1,560
4047	Market Towns Forum	£100	£0	£100	£0	£0	£0	£250
4370	Leominster in Bloom	£5,000	£3,387	£1,613	£5,000	£1,510	£3,490	£5,000
4375	CCTV	£10,850	£10,850	£0	£10,850	£8,137	£2,713	£11,035
4380	Festive Lights	£14,000	£14,098	-£98	£15,000	£16,094	-£1,094	£16,000
	Total	£31,150	£29,525	£1,625	£32,290	£26,713	£5,577	£33,845

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
250	<u>Economic Development</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1500	Misc - income	£0	£1,400	£1,400	£0	£0	£0	£0
	Total	£0	£1,400	£1,400	£0	£0	£0	£0

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
260	<u>Capital Projects</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4027	Equipment	£10,000	£150	£9,850	£0	£19,416	-£19,416	£0
4305	Play Areas	£5,000	£46,897	-£41,897	£10,000	£0	£10,000	£0
4700	Loan Repayments	£13,472	£0	£13,472	£15,968	£6,959	£9,009	£14,000
4710	Capital Fund	£0	£33,645	-£33,645	£0	£67,844	-£67,844	£0
	Total	£28,472	£80,692	-£52,220	£25,968	£94,219	-£68,251	£14,000

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
260	<u>Capital Projects Details</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4027	Display boards	£0	£0	£0	£0	£0	£0	£500
4305	Play Areas	£0	£0	£0	£0	£0	£0	£9,500
4710	Central Toilets	£0	£0	£0	£0	£0	£0	£10,000
4710	Grange Toilets	£0	£0	£0	£0	£0	£0	£10,000
4710	Secret Garden	£0	£0	£0	£0	£0	£0	£10,000
4710	Grange Play Area	£0	£0	£0	£0	£0	£0	£55,000
	Total	£0	£0	£0	£0	£0	£0	£95,000

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
260	<u>Capital Projects</u>	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
1060	Grants received	£0	£30,229	-£30,229	£0		£0	£0
1140	Income PWLB	£0	£200,000	-£200,000	£0		£0	£0
	Total	£0	£230,229	-£230,229	£0	£0	£0	£0

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
300	Planning & Highways	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
4240	Travel Fund	£4,000	£3,669	£331	£5,000	£1,030	£3,970	£4,500
	Total	£4,000	£3,669	£331	£5,000	£1,030	£3,970	£4,500

		Budget	Actual	Variance	Budget	Actual	Variance	Budget
	TOTALS	2018/19	2018/19	2018/19	2019/20	2019/20	2019/20	2020/21
	Total Expenditure	£609,167	£599,856	£9,311	£595,972	£501,439	£94,533	£761,074
	Total Income	£609,167	£805,850	-£263,775	£595,972	£562,815	-£33,157	£80,500
	Balance	£0	£205,994	-£273,086	£0	£61,376	£61,376	-£680,574

	2018/19			2019/20		2019/20	2020/21
Gross precept	£484,632			£512,222			£680,574
Funding From Balances	£0			£0		£79,000	£123,000
Net Parish Precept	£484,632			£512,222			£557,574
Tax Base	3,606.43			3,660.05			3,678.52
Band D Council Tax	£134.38			£139.95			£151.58

LEOMINSTER TOWN COUNCIL

MAYORAL APPOINTMENTS

Saturday 21st Dec 2019 The Mayor and Mayoress attended a carol service and prize presentation for St John Ambulance Herefordshire at St Martins church Hereford. We were pleased to see lots of young people from Leominster taking part and winning some prizes. It was very interesting for us as we both have a very long association with St John.

On Christmas morning we both went to Leominster Community hospital to wish patients and staff a happy Christmas and to present a gift to each patient from the league of friends it was very noticeable how the patients were very well cared for and in one case this was looking after the relatives. I would like to congratulate the staff on behalf of the people of Leominster for the way in which the whole unit was run and the care being given to the patients beyond the call of duty.

I must make a comment here you may not be aware that the Wye Valley Trust are proposing to close the Minor injury units at Leominster and Ross on Wye permanently if you wish to comment on this you can write to me or to your MP in my case i will pass it on.

The both of us ended up Christmas day by having lunch at the Barons Cross which was very good and no washing up.

I am making an appeal here on behalf of Leominster St John who rent a unit on southern avenue and have to vacate this by the end of February if you know of anywhere that they could rent for two or three evenings a week for adults and cadets please contact me immediately as this is urgent.

DEPUTY MAYORAL APPOINTMENTS:

November:

16th – Leominster Choral Society at the Priory

21st – Roger Albert Clark Rally start

28th – Waverley Hall Funday

30th – Christmas Lights Switch On Leominster

December:

3rd – West Mercia PCC Q&A session

14th – Victorian Street Market and “Through the Wardrobe”

14th – The Bargoed Welsh Male Voice Choir, Sports Club, Leominster

20th – Carols by candlelight at The Priory

January:

10th – Funeral of Lin Henderson, wife of Mayor of Stourport

14th Communications and Events Committee meeting

19th – The Blue Light Service of Thanksgiving

27th – Mayors and Deputy Mayors meeting, Hereford