



LEOMINSTER TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

BUDGET DEVELOPMENT TASK & FINISH GROUP

Tuesday 4th September 2018

To: All Members of the Budget Development Task & Finish Group:
Councillors Marsh (Chair F&GP), Murdoch, Rumsey, Sutcliffe and Williams
(Copies to other Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Budget Development Task & Finish Group to be held on Thursday 13th September 2018 commencing at 2:00pm in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

Paul Russell
TOWN CLERK

AGENDA

- 1. APOLOGIES FOR ABSENCE**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.
- 2. DECLARATIONS OF INTEREST**
Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
- 3. REQUESTS FOR DISPENSATIONS**
To consider requests for dispensations (must be notified in writing).
- 4. QUESTIONS FROM THE PUBLIC (maximum 15 minutes)**
- 5. CORPORATE PLAN**
To consider the draft Corporate Plan and the amendments received from Councillors. The final version will be submitted to Full Council at its meeting on 24th September 2018 for formal adoption.



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6. MEDIUM TERM FINANCIAL PLAN (MTFP)

To consider the draft Medium Term Financial Plan and the amendments received from Councillors. The final version will be submitted to Full Council at its meeting on 24th September 2018 for formal adoption.

7. 2019/20 BUDGET

To carry out an overview of the draft 2019/20 Budget contained within the MTFP and amend as appropriate.

8. BUDGET DEVELOPMENT TIMETABLE 2019/20

To consider adopting the following timetable:

Date	Meeting	Objective
24 th September 2018	Full Council	To adopt: <ul style="list-style-type: none">• Corporate Plan• MTFP To consider: <ul style="list-style-type: none">• Draft Budget 2019/20
29 th October 2018	F&GP	<ul style="list-style-type: none">• Review 2019/20 draft budget
5 th November 2018	Public Consultation	<ul style="list-style-type: none">• Commence 4 week public consultation
30 th November 2018	Public Consultation	<ul style="list-style-type: none">• Close consultation
10 th December 2018	Councillor Briefing	<ul style="list-style-type: none">• Review draft budget and agree amendments;• Review project progress.
17 th December 2018	F&GP	<ul style="list-style-type: none">• Finalise 2019/20 budget and forward to Full Council for adoption.
28 th January 2019	Full Council	<ul style="list-style-type: none">• Adopt budget for 2019/20 and set precept.

9. DATES OF FUTURE MEETINGS

To agree future meeting dates.