

LEOMINSTER TOWN COUNCIL

ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 19th November 2018 commencing at 19:00 hours in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Norman (Chair), Bartlett, Mr P Davies, Lacey, Marsh, Murdoch, Sutcliffe and Thomas.

OFFICER PRESENT: Town Clerk and the Environmental Supervisor.

Cllr Mrs Murdoch was formally appointed on to the Committee.

ES32/18 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Davies (illness) and Herschy (personal).

ES33/18 DECLARATIONS OF INTEREST

The following declarations of interest were made:

- Cllr Lacey: Ginhall Lane Allotments;
- Cllr Murdoch: Ginhall Lane Allotments;
- Cllr Norman: Tree Forum;
- Cllr Sutcliffe: Orchard pruning volunteer.

ES34/18 REQUESTS FOR DISPENSATIONS

There had been no requests for dispensation.

ES35/18 QUESTIONS FROM THE PUBLIC

There were no members of the public present.

ES36/18 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on 17th September 2018 be agreed and signed as a correct record.

ES37/18 CLERK'S REPORT

Committee noted that the Clerk had nothing to report.

ES38/18 ENVIRONMENTAL SUPERVISOR REPORT

Committee considered the Environmental Supervisors Report in detail and, following discussion, it was **RESOLVED**:

- To note the contents and updates contained within the report;
- To carry out the proposed works to cover over and mound to the correct depth using topsoil to provide a safe surface under the multi-play unit retained as part of the recent refurbishment. The estimated costs to undertake this work would be in the region of £1,380 plus the cost of the Terram safety surfacing;

- In addition to the safer surfacing works, additional benches and new signage would be installed at the play area.

The following updates and concerns were noted:

- A Friends of Sydonia Group would be set up in 2019 to build on the Heart of England Silver Award achievement;
- The cleaning of the public conveniences was still being undertaken in-house. Quotations are still being sought from suitable contractors to undertake this service;
- Works were required to some of the trees on the Grange Open Space to improve CCTV sight lines. The Herefordshire Council Tree Officer would be consulted;
- Concern was expressed regarding works to trees and hedges on the Ginhall Road allotment site. This matter was currently being investigated;
- Staff had completed a two day First Aid training course and were about to undertake fire safety training;
- An extension to the current Footpath ZC137 closure had been granted up until July 2019. It was hoped that the footpath would be reopened sooner than this date.

ES39/18 COMMITTEE UPDATE REPORT

Committee considered the Committee Update Report in detail and, following discussion, it was **RESOLVED**:

- To note the contents and updates contained within the report;
- To note the update regarding the Bridge Street Depot and continuing discussions with the junior football club.

ES40/18 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information the Environment & Services Committee **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they would involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

ES41/18 GRANGE OPEN SPACE MASTERPLAN TENDERS

Committee considered the Grange Master Plan Tender Report in detail and, following discussion, it was proposed by Cllr Lacey, seconded by Cllr Norman and **RESOLVED**:

- To note the contents and updates contained within the report;
- To recommend that Red Kite be appointed to undertake the Grange Open Space Master Plan project and consultation at a cost of £9,820 + VAT;
- That work commences once ratified by Full Council at its meeting on Monday 26th November 2018 in line with the agreed timetable;

- That a quotation to undertake a topographical survey be obtained and considered in due course.

ES42/18 DATE OF NEXT MEETING

Committee noted that the next Committee meeting would be held on Monday 21st January 2019 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 8:15pm.

CHAIR:

DATE: