

LEOMINSTER TOWN COUNCIL

COMMUNICATIONS & EVENTS COMMITTEE

Minutes of the Communications & Events Committee meeting held on Tuesday 14th January 2020 commencing at 11:30am in the Stable Gallery, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Rumsey (Chair), Murdoch (Vice-Chair), Smith-Winnard, Sutcliffe and Thomas.

OFFICERS PRESENT: Town Clerk, Town Clerk Designate, Market Officer, TIC Manager and the Grants & Projects Officer.

CE43/18 APOLOGIES FOR ABSENCE

All Members were present.

CE44/19 DECLARATIONS OF INTEREST

There were no declarations of Interest made.

CE45/19 REQUESTS FOR DISPENSATIONS

No requests for dispensations had been received.

CE46/19 QUESTIONS FROM THE PUBLIC

There were no members of the public present. No issues were raised.

CE47/19 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Communications and Events Committee meeting held on 12th November 2019 be agreed and signed as a correct record.

CE48/19 CLERK'S REPORT

Committee noted that the Clerk had nothing to report.

CE49/19 MARKET OFFICER'S REPORT

The Market Officer presented a report updating Committee on the Leominster markets. Following discussion, it was **RESOLVED**

- To note the report;
- To acknowledge that the weather had caused a major issue for traders over the past few months and had highlighted significant concerns regarding the poor state of the highway surface;
- To note that there had been a number of falls reported by the Traders due to the uneven surface;
- To raise concerns regarding the flooding at the Lloyds Bank end of the Square with Balfour Beatty and request that some remedial action is taken;
- To note that the Friday Market scheduled to take place on 8th May 2020 will include some entertainment to celebrate VE Day;
- To note that a Festival Market on 6th June 2020 is being planned to include entertainment and additional stalls;

- To include the additional market held on 24th December 2019 as part of the main report.

Committee noted that the Victorian Street Market event held on 14th December 2019 had been successful. Discussions on the format of the event for 2020 would be taking place in the next few months.

Committee noted that Corn Square formed an integral part of the Heritage High Street Zone funding application. A decision on the final proposal was still awaited but, if approved, it would include the refurbishment of the Square including the surface.

CE50/19 TOURIST INFORMATION CENTRE

The Centre report was presented by the TIC Manager, Mrs Ding. Following discussion, it was **RESOLVED:**

- To note the report;
- To ratify the production of a holiday flat flyer;
- To note that the Town Council would be represented at the Herefordshire Tourism Forum;
- To note that 540 people visited the Christmas “Through the Wardrobe” event;
- To note that there had been some initial issues with the Christmas Lights but these had been addressed. Positive comments on the lights had been received. A letter of thanks would be sent to the young people who had been involved in choosing the lighting scheme;
- To discontinue the trial with the Museum to sell TIC stock at that outlet.

CE51/19 COMMUNICATIONS & EVENTS UPDATE

Committee received the following update on the Signage Project being funded through LEADER:

- There had been a delay in obtaining the various permissions required from Balfour Beatty and Herefordshire Council for the proposed signage scheme. There were still some issues to be addressed but it was hoped that the deadline of 31st March could still be met;
- One of the Welcome signs would require traffic management and there may be some other additional fees to be met but the projected budget was not expected to be exceeded.

The Mayor agreed to raise the various issues that had been experienced at the next Mayors’ Meeting with Herefordshire Council.

Committee considered the update report and, following discussion, **RESOLVED:**

- To note the report;
- To apply for the relevant footpath closure in respect of the Party in the Park event taking place on Saturday 8th August 2020;
- To await feedback on the Market Towns Forum following the Mayors meeting on 27th January 2020.

CE 52/19 DATE OF NEXT MEETING

Committee noted that the next meeting of the Committee would be held on Tuesday 10th March 2020 at 11:30am in the Old Stable Gallery, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 12:45pm.

CHAIR:

DATE: