

Detailed Income & Expenditure by Budget Heading 12/11/2018

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Finance and General Purposes</u>								
<u>101 Administration - Central Costs</u>								
1076 Precept	0	256,111	512,222	256,111			50.0%	
Administration - Central Costs :- Income	0	256,111	512,222	256,111			50.0%	0
4012 Software, IT and Support	488	3,064	6,000	2,936		2,936	51.1%	
4014 Website	0	0	1,000	1,000		1,000	0.0%	
4016 Photocopier	0	1,215	2,700	1,485		1,485	45.0%	
4019 Recruitment	0	125	500	375		375	25.0%	
4020 Advertising	0	0	1,000	1,000		1,000	0.0%	
4027 Equipment	0	620	1,000	380		380	62.0%	
4030 Telephone	331	1,256	5,000	3,744		3,744	25.1%	
4035 Postage	33	186	700	514		514	26.5%	
4040 Printing and Stationery	23	521	1,800	1,279		1,279	28.9%	
4048 Subscriptions	0	2,682	3,000	318		318	89.4%	
4050 Insurance	368	7,276	6,200	(1,076)		(1,076)	117.4%	
4900 Contingency	0	164	2,000	1,836		1,836	8.2%	
Administration - Central Costs :- Indirect Expenditure	1,242	17,110	30,900	13,790	0	13,790	55.4%	0
Movement to/(from) Gen Reserve	(1,242)	239,001						
<u>105 Corporate Management</u>								
4000 Salaries	12,001	48,445	148,400	99,955		99,955	32.6%	
4008 Travel and Subsistence	209	667	2,200	1,533		1,533	30.3%	
4010 Conferences and Training	0	0	2,500	2,500		2,500	0.0%	
4125 Bank Charges	53	191	800	609		609	23.9%	
4130 Accountancy/Corporate Gov.	191	1,141	2,200	1,059		1,059	51.8%	
4131 Internal Audit	0	0	600	600		600	0.0%	
4132 External Audit	0	0	1,500	1,500		1,500	0.0%	
4135 Legal and Professional	178	178	1,000	822		822	17.8%	
4140 Employment/Health & Safety	0	0	2,140	2,140		2,140	0.0%	
Corporate Management :- Indirect Expenditure	12,632	50,622	161,340	110,718	0	110,718	31.4%	0
Movement to/(from) Gen Reserve	(12,632)	(50,622)						
<u>110 Democratic Services</u>								
4200 Elections	0	0	6,650	6,650		6,650	0.0%	
4210 Mayor's Allowance	283	627	4,000	3,373		3,373	15.7%	
4211 Mayor Making	0	1,102	750	(352)		(352)	146.9%	
4212 Civic Events	192	2,023	1,500	(523)		(523)	134.9%	
4215 Civic Regalia	0	1,795	1,000	(795)		(795)	179.5%	

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4220 Civic Officers	0	0	1,100	1,100		1,100	0.0%	
Democratic Services :- Indirect Expenditure	475	5,547	15,000	9,453	0	9,453	37.0%	0
Movement to/(from) Gen Reserve	(475)	(5,547)						
<u>115 Grants</u>								
4230 Events Fund	125	125	5,000	4,875		4,875	2.5%	
4235 General Grants	0	1,900	12,000	10,100		10,100	15.8%	
4236 Community Centre	0	8,000	8,000	0		0	100.0%	
4237 Grange Court	0	7,000	7,000	0		0	100.0%	
4238 Youth Funding	145	145	9,000	8,855		8,855	1.6%	
4239 CAB Grant	0	8,000	8,000	0		0	100.0%	
Grants :- Indirect Expenditure	270	25,170	49,000	23,830	0	23,830	51.4%	0
Movement to/(from) Gen Reserve	(270)	(25,170)						
<u>125 Corn Square</u>								
1400 Income-Room Hire	497	4,405	17,000	12,595			25.9%	
1403 Income Flat	100	408	13,000	12,592			3.1%	
1500 Income-Miscellaneous	0	1,154	0	(1,154)			0.0%	
Corn Square :- Income	597	5,967	30,000	24,033			19.9%	0
4180 Cleaning	10	542	2,500	1,958		1,958	21.7%	
4181 Window Cleaning	0	138	700	562		562	19.7%	
4182 Electricity	236	926	4,200	3,274		3,274	22.0%	
4183 Gas	86	767	3,900	3,133		3,133	19.7%	
4185 Business Rates	994	3,979	11,000	7,021		7,021	36.2%	
4186 Water Rates	93	370	1,500	1,130		1,130	24.7%	
4187 Repairs and Renewals	209	2,104	3,000	896		896	70.1%	
4188 Fixtures and Fittings	0	3,090	2,000	(1,090)		(1,090)	154.5%	
4700 Loan Repayments	13,836	13,836	27,734	13,898		13,898	49.9%	
Corn Square :- Indirect Expenditure	15,463	25,751	56,534	30,783	0	30,783	45.6%	0
Movement to/(from) Gen Reserve	(14,866)	(19,784)						
<u>130 Tourist Information</u>								
1010 Income-Commission	133	743	1,600	857			46.4%	
1510 Income-Coach trips	786	2,627	6,500	3,873			40.4%	
1511 Income-Books & Maps	252	1,262	5,300	4,038			23.8%	
1512 Income-Cards	129	467	1,200	733			38.9%	
1513 Income-Souvenirs	452	1,482	5,500	4,018			26.9%	
1514 Income-Food/Drinks	351	1,122	4,000	2,878			28.1%	

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1515 Income-Craft	105	742	2,400	1,658			30.9%	
1516 Income-Advertising	0	63	250	187			25.3%	
Tourist Information :- Income	2,208	8,509	26,750	18,241			31.8%	0
3000 Cost of Sales	958	3,993	15,000	11,007		11,007	26.6%	
3010 Costs-Coach Trips	1,056	2,425	6,500	4,075		4,075	37.3%	
4000 Salaries	3,931	15,723	47,000	31,277		31,277	33.5%	
Tourist Information :- Indirect Expenditure	5,945	22,141	68,500	46,359	0	46,359	32.3%	0
Movement to/(from) Gen Reserve	(3,737)	(13,632)						

Finance and General Purposes :- Income	2,805	270,587	568,972	298,385			47.6%	
Expenditure	36,027	146,341	381,274	234,933	0	234,933	38.4%	
Movement to/(from) Gen Reserve	(33,222)	124,246						

Environment and Services

<u>201 Open Spaces</u>								
1110 Income P3 Scheme	0	5,285	5,000	(285)			105.7%	
Open Spaces :- Income	0	5,285	5,000	(285)			105.7%	0
4000 Salaries	9,690	36,174	101,000	64,826		64,826	35.8%	
4006 Uniforms	163	978	1,000	22		22	97.8%	
4027 Equipment	51	1,995	2,500	505		505	79.8%	
4187 Repairs and Renewals	112	632	3,000	2,368		2,368	21.1%	
4300 Maintenance	1,135	4,712	6,000	1,288		1,288	78.5%	
4305 Play Areas	0	0	1,000	1,000		1,000	0.0%	
4312 P3 Scheme	0	0	1,000	1,000		1,000	0.0%	
4313 Lengthman Scheme	0	0	2,000	2,000		2,000	0.0%	
4320 Vehicle Maintenance	197	1,096	2,000	904		904	54.8%	
4321 Vehicle Fuel	423	1,880	2,500	620		620	75.2%	
4350 Street Cleaning	0	0	500	500		500	0.0%	
4351 Waste	0	2,650	6,000	3,351		3,351	44.2%	
4355 Tree Management	0	0	2,500	2,500		2,500	0.0%	
Open Spaces :- Indirect Expenditure	11,772	50,117	131,000	80,883	0	80,883	38.3%	0
Movement to/(from) Gen Reserve	(11,772)	(44,832)						

<u>203 Allotments</u>								
1120 Income-Allotments	904	4,855	5,000	145			97.1%	
Allotments :- Income	904	4,855	5,000	145			97.1%	0
4025 Miscellaneous	0	0	500	500		500	0.0%	

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4184 Rent	155	473	1,500	1,027		1,027	31.6%	
4186 Water Rates	152	380	500	120		120	76.0%	
4300 Maintenance	0	625	1,000	375		375	62.5%	
Allotments :- Indirect Expenditure	307	1,478	3,500	2,022	0	2,022	42.2%	0
Movement to/(from) Gen Reserve	597	3,376						
205 Market and Events								
1402 Income-Market	1,053	3,716	17,000	13,284			21.9%	
Market and Events :- Income	1,053	3,716	17,000	13,284			21.9%	0
4000 Salaries	396	990	6,240	5,250		5,250	15.9%	
4020 Advertising	0	0	1,000	1,000		1,000	0.0%	
4021 Promotions	0	0	1,000	1,000		1,000	0.0%	
4048 Subscriptions	0	0	400	400		400	0.0%	
Market and Events :- Indirect Expenditure	396	990	8,640	7,650	0	7,650	11.5%	0
Movement to/(from) Gen Reserve	657	2,726						
220 Central Area Toilets								
4182 Electricity	0	0	750	750		750	0.0%	
4185 Business Rates	162	648	1,750	1,102		1,102	37.0%	
4186 Water Rates	708	708	1,700	992		992	41.7%	
4300 Maintenance	116	156	0	(156)		(156)	0.0%	
Central Area Toilets :- Indirect Expenditure	986	1,513	4,200	2,687	0	2,687	36.0%	0
Movement to/(from) Gen Reserve	(986)	(1,513)						
225 The Grange Toilets								
4182 Electricity	0	83	1,100	1,017		1,017	7.6%	
4185 Business Rates	0	0	1,500	1,500		1,500	0.0%	
4186 Water Rates	0	0	1,500	1,500		1,500	0.0%	
4300 Maintenance	0	254	0	(254)		(254)	0.0%	
The Grange Toilets :- Indirect Expenditure	0	337	4,100	3,763	0	3,763	8.2%	0
Movement to/(from) Gen Reserve	0	(337)						
250 Economic Development								
4023 Newsletter	0	480	1,440	960		960	33.3%	
4370 Leominster in Bloom	409	1,094	5,000	3,906		3,906	21.9%	
4375 CCTV	2,712	5,425	10,850	5,425		5,425	50.0%	
4380 Festive Lights	0	298	15,000	14,702		14,702	2.0%	
Economic Development :- Indirect Expenditure	3,122	7,298	32,290	24,992	0	24,992	22.6%	0
Movement to/(from) Gen Reserve	(3,122)	(7,298)						

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<u>260 Capital Projects</u>								
4027 Equipment	0	19,416	0	(19,416)		(19,416)	0.0%	
4305 Play Areas	0	0	10,000	10,000		10,000	0.0%	
4700 Loan Repayments	6,959	6,959	15,968	9,009		9,009	43.6%	
4710 Capital Fund	16,431	34,004	0	(34,004)		(34,004)	0.0%	
Capital Projects :- Indirect Expenditure	<u>23,391</u>	<u>60,379</u>	<u>25,968</u>	<u>(34,411)</u>	<u>0</u>	<u>(34,411)</u>	<u>232.5%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(23,391)</u>	<u>(60,379)</u>						
Environment and Services :- Income	1,957	13,856	27,000	13,144			51.3%	
Expenditure	39,974	122,112	209,698	87,586	0	87,586	58.2%	
Movement to/(from) Gen Reserve	<u>(38,017)</u>	<u>(108,256)</u>						
<u>300 Planning and Highways</u>								
4240 Travel Fund	0	466	5,000	4,534		4,534	9.3%	
Planning and Highways :- Indirect Expenditure	<u>0</u>	<u>466</u>	<u>5,000</u>	<u>4,534</u>	<u>0</u>	<u>4,534</u>	<u>9.3%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(466)</u>						
Planning and Highways :- Income	0	0	0	0			0.0%	
Expenditure	0	466	5,000	4,534	0	4,534	9.3%	
Movement to/(from) Gen Reserve	<u>0</u>	<u>(466)</u>						
Grand Totals:- Income	4,762	284,442	595,972	311,530			47.7%	
Expenditure	76,001	268,918	595,972	327,054	0	327,054	45.1%	
Net Income over Expenditure	<u>(71,239)</u>	<u>15,524</u>	<u>0</u>	<u>(15,524)</u>				
Movement to/(from) Gen Reserve	<u>(71,239)</u>	<u>15,524</u>						