

LEOMINSTER TOWN COUNCIL

ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 15th July 2019 commencing at 19:00 hours in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

MEMBERS PRESENT: Councillors Herschy (Chair), Murdoch (Vice-Chair), Bartlett, Davies, Smith-Winnard, Sutcliffe, Thomas and Williamson.

OFFICER PRESENT: Town Clerk.

ES12/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Norman and Rumsey.

ES13/19 DECLARATIONS OF INTEREST

There were no declaration of interest made.

ES14/19 REQUESTS FOR DISPENSATIONS

There had been no requests for dispensations received.

ES15/19 QUESTIONS FROM THE PUBLIC

There were no members of the public present. No issues were raised.

ES16/19 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on 20th May 2019 be agreed and signed as a correct record.

ES17/19 CLERK'S REPORT

The following Clerk's report was noted:

- (b) The Grange Consultation** – Committee noted that a booklet had been produced for the stage 2 consultation which will continue up to Friday 2nd August 2019. Drop in sessions were scheduled to take place on Leominster Market on Friday 19th July from 9am to 1pm and at the Grange playground on Saturday 20th July 2019 from 1pm to 5pm. Councillors were asked whether they would be able to volunteer for the consultation on Saturday 20th July.
- (c) New Mower** – Committee noted that the new Ransomes HR-300 mower had now been purchased and included on the Town Council's insurance policy.
- (d) New Unit** – Committee noted that a visit to Unit 7, Croft Business Park, was being arranged. Once a date had been confirmed Councillors would be invited to attend the visit.

It was noted that a Ward Member meeting was to be held to discuss the potential of Herefordshire Council providing a depot for the Grounds Team. An update would be provided following that meeting.

- (e) **Binit Update** – Committee noted that a full update would be provided to Council by Binit Ltd at the Full Council meeting on 29th July 2019. There appeared to be some confusion in the town regarding the pricing structure.
- (f) **Legionella Training** – Committee considered the proposal to undertake Legionella training for three staff members at a cost of £450 + VAT. Following discussion, it was **RESOLVED** to defer a decision on training until further investigate on alternative training options, including internet courses, had been undertaken.
- (g) **Leominster in Bloom** – Committee noted the letter of thanks that had been received from the Leominster in Bloom Chair.

ES18/19 COMMITTEE UPDATE REPORT

Committee considered the Committee Update Report in detail and, following discussion, it was **RESOLVED** to note the contents and updates contained within the report.

Committee agreed to support the proposal to become a water refill Council. The matter would be considered at the Full Council meeting on 29th July 2019.

Committee noted that a full update on the waste recycling initiative being rolled out would be provided to Full Council. It was agreed to request clarification of the pricing structure.

Committee **RESOLVED** to identify areas under Town Council management to designate as areas to encourage wildlife. A full review of the areas proposed would be carried out and a revised management and mowing programme would be developed, agreed and implemented for the 2020/21 season.

It was noted that the Environment Agency was seeking land to plant additional trees following the work undertaken along the Kenwater, which had resulted in a number of trees having to be removed.

It was agreed to request further information from Leominster in Bloom and carry out an assessment following the provision of cigarette bins at the bus station.

It was agreed to request an update on the timescale to upgrade the CCTV system in town prior to making a decision on whether to relocate the benches outside Grange Court. A number of concerns had been raised regarding misuse of the area.

Committee noted that the Harvest Supper would be taking place on 4th October 2019 at Grange Court. The event was hosted by the Town Council and annual allotment awards would be presented.

Committee noted that Cllr Murdoch wished to step down as Vice Chair of the Committee as she was now Chair of the Finance & General Purposes Committee.

Following consideration, Cllr Smith-Winnard was proposed, seconded and formally appointed as Vice Chair of the Committee.

ES19/19 GROUNDS TEAM UPDATE

Committee considered and received the report presented at the meeting from the Grounds & Environmental Supervisor.

Following discussion, Committee **RESOLVED** to undertake research to enable Leominster Town Council to discontinue with spraying in 2020/21.

It was noted that maintenance work was required on footpaths ZC100 and ZC101 from Laundry Lane to Southern Avenue.

ES20/19 CONFIDENTIAL ITEMS

Committee noted that there were no confidential items to consider

ES21/19 DATE OF NEXT MEETING

Committee noted that the next meeting would be held on Monday 16th September 2019 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 8:36pm.

CHAIR:

DATE: