

# LEOMINSTER TOWN COUNCIL

## ENVIRONMENT AND SERVICES COMMITTEE

Minutes of the Environment & Services Committee meeting held on Monday 22<sup>nd</sup> January 2018 commencing at 19:00 hours in the Council Offices, 11 Corn Square, Leominster HR6 8YP.

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**MEMBERS PRESENT:** Councillors Bartlett (Chair), Lacey (Vice-Chair), Burke, Marsh, Norman, and Thomas.

**OFFICERS PRESENT:** Town Clerk.

### **ES45/17 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs Davies (personal), Herschy (work), A Pendleton (illness), R Pendleton (illness) and Preece (work). Ward Cllr Stone also tendered his apologies.

### **ES46/17 DECLARATIONS OF INTEREST**

The following Declaration of Interest was made:

- Cllr Lacey: Leominster Allotment Association.

### **ES47/17 REQUESTS FOR DISPENSATIONS**

No requests for dispensations had been received.

### **ES48/17 QUESTIONS FROM THE PUBLIC**

There were no members of the public present.

### **ES49/17 MINUTES OF PREVIOUS MEETING**

It was **RESOLVED** that the minutes of the Environment & Services Committee meeting held on 13<sup>th</sup> November 2017 be agreed and signed as a correct record.

### **ES50/17 CLERK'S REPORT**

Committee **NOTED** the Mapping Leominster's Youth Project update report submitted by the Office Manager:

- Staffing cover was now in place;
- 23 key partner meetings had been held with a number of others diarised in January 2018;
- The value of time donated to date amounted to £534.94 in match funding;
- Focus groups with young people would be taking place in February. The structure of these were currently being finalised;
- An electronic questionnaire for young people would be released in February and circulated via social media and key partners;
- Boxing classes funded by the Kingspan Insulation Community Trust commenced on 4<sup>th</sup> January 2018 and would run for 15 weeks;

- Six skateboard taster sessions were being arranged in conjunction with the Hereford Skate Park. Arrow Plant & Equipment Hire was donating additional lighting for each session.

Committee extended their thanks to the Office Manager for all her hard work taking this project forward.

#### **ES51/17 2017-18 WORK PROGRAMME**

Committee reviewed the Work Programme for 2017/18 which had been developed from the Corporate Strategy. Following consideration it was

##### **RESOLVED:**

- That the revised 2017/18 Work Programme be noted;
- That progress regarding the development of the three priorities be provided following the adoption of the 2018/19 budget by Full Council;
- That consideration be given to reducing the Council's aspirations in the next Corporate Strategy to enable the projects commencing to be completed;
- That the ongoing investment by Council in the various play areas be considered as an additional project priority.

#### **ES52/17 OPEN SPACES & PLAY AREA REPORT**

Committee considered the report presented. Following discussion it was

##### **RESOLVED:**

- That the report be noted;
- That the proposed investment into Leominster Cemetery by Herefordshire Council be noted. The investment was expected to extend the use of the cemetery by 90 years;
- That presentation on the proposed commercial waste recycling scheme in Leominster be provisionally organised to take place on 26<sup>th</sup> February 2018.

#### **ES53/17 COMMITTEE UPDATE REPORT**

Committee considered the Committee Update Report in detail and, following discussion, it was **RESOLVED:**

- That the report be noted;
- That a tree replacement policy be developed and submitted to Committee for consideration and adoption;
- To note that a meeting with the Openreach contractor, Herefordshire Council Markets & Fairs, Leominster Town Council and a representative from The May Fair had been held following concerns raised by a member of the public regarding the siting of a new broadband box at the top of Broad Street which was to be installed to provide faster broadband to Leominster. An agreement had now been reached to make the existing box larger and incorporate the new equipment into it, subject to approval by Telent/Carillion. Further updates would be provided once they are available.

#### **ES54/17 CONFIDENTIAL ITEMS**

There were no confidential items for consideration.

**ES55/17 DATE OF NEXT MEETING**

Committee noted that the next meeting would be held on Monday 19<sup>th</sup> March 2018 at 19:00hrs in the Council Chamber, 11 Corn Square, Leominster HR6 8YP.

There being no other business, the Chair thanked members for their attendance and closed the meeting at 8:20pm.

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**CHAIR:**

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**DATE:**