

Detailed Income & Expenditure by Budget Heading 01/12/2019

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance and General Purposes								
101 Administration - Central Costs								
1076 Precept	0	512,222	512,222	0			100.0%	
1500 Income-Miscellaneous	150	400	0	(400)			0.0%	
Administration - Central Costs :- Income	150	512,622	512,222	(400)			100.1%	0
4012 Software, IT and Support	579	5,717	6,000	283		283	95.3%	
4014 Website	44	595	1,000	405		405	59.5%	
4016 Photocopier	22	1,746	2,700	954		954	64.7%	
4019 Recruitment	0	669	500	(169)		(169)	133.8%	
4020 Advertising	730	1,165	1,000	(165)		(165)	116.5%	
4027 Equipment	0	1,685	1,000	(685)		(685)	168.5%	
4030 Telephone	297	2,757	5,000	2,243		2,243	55.1%	
4035 Postage	86	462	700	238		238	66.0%	
4040 Printing and Stationery	260	1,454	1,800	346		346	80.8%	
4048 Subscriptions	0	2,717	3,000	283		283	90.6%	
4050 Insurance	0	7,276	6,200	(1,076)		(1,076)	117.4%	
4135 Legal and Professional	999	999	0	(999)		(999)	0.0%	
4900 Contingency	70	614	2,000	1,386		1,386	30.7%	
Administration - Central Costs :- Indirect Expenditure	3,087	27,857	30,900	3,043	0	3,043	90.2%	0
Net Income over Expenditure	(2,937)	484,765	481,322	(3,443)				
105 Corporate Management								
4000 Salaries	12,850	110,594	148,400	37,806		37,806	74.5%	
4008 Travel and Subsistence	100	1,212	2,200	988		988	55.1%	
4010 Conferences and Training	90	780	2,500	1,720		1,720	31.2%	
4016 Photocopier	0	311	0	(311)		(311)	0.0%	
4125 Bank Charges	117	715	800	85		85	89.4%	
4130 Accountancy/Corporate Gov.	0	2,501	2,200	(301)		(301)	113.7%	
4131 Internal Audit	0	275	600	325		325	45.8%	
4132 External Audit	0	1,640	1,500	(140)		(140)	109.3%	
4135 Legal and Professional	0	425	1,000	575		575	42.5%	
4140 Employment/Health & Safety	0	180	2,140	1,960		1,960	8.4%	
Corporate Management :- Indirect Expenditure	13,157	118,634	161,340	42,706	0	42,706	73.5%	0
Net Expenditure	(13,157)	(118,634)	(161,340)	(42,706)				
110 Democratic Services								
4200 Elections	0	0	6,650	6,650		6,650	0.0%	

Detailed Income & Expenditure by Budget Heading 01/12/2019

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4210 Mayor's Allowance	44	1,010	4,000	2,990		2,990	25.2%	
4211 Mayor Making	0	1,102	750	(352)		(352)	146.9%	
4212 Civic Events	0	2,386	1,500	(886)		(886)	159.1%	
4215 Civic Regalia	0	5,342	1,000	(4,342)		(4,342)	534.1%	
4220 Civic Officers	0	640	1,100	460		460	58.2%	
Democratic Services :- Indirect Expenditure	44	10,479	15,000	4,521	0	4,521	69.9%	0
Net Expenditure	(44)	(10,479)	(15,000)	(4,521)				
115 Grants								
4230 Events Fund	264	773	5,000	4,227		4,227	15.5%	
4235 General Grants	0	5,831	12,000	6,169		6,169	48.6%	
4236 Community Centre	0	8,000	8,000	0		0	100.0%	
4237 Grange Court	0	7,000	7,000	0		0	100.0%	
4238 Youth Funding	0	213	9,000	8,787		8,787	2.4%	
4239 CAB Grant	0	8,000	8,000	0		0	100.0%	
Grants :- Indirect Expenditure	264	29,817	49,000	19,183	0	19,183	60.9%	0
Net Expenditure	(264)	(29,817)	(49,000)	(19,183)				
125 Corn Square								
1400 Income-Room Hire	2,576	11,300	17,000	5,700			66.5%	
1403 Income Flat	150	3,042	13,000	9,958			23.4%	
1500 Income-Miscellaneous	0	1,154	0	(1,154)			0.0%	
Corn Square :- Income	2,726	15,496	30,000	14,504			51.7%	0
4180 Cleaning	124	1,363	2,500	1,137		1,137	54.5%	
4181 Window Cleaning	46	368	700	332		332	52.6%	
4182 Electricity	271	1,870	4,200	2,330		2,330	44.5%	
4183 Gas	291	1,259	3,900	2,641		2,641	32.3%	
4185 Business Rates	994	9,111	11,000	1,889		1,889	82.8%	
4186 Water Rates	93	740	1,500	760		760	49.3%	
4187 Repairs and Renewals	0	3,258	3,000	(258)		(258)	108.6%	
4188 Fixtures and Fittings	0	3,365	2,000	(1,365)		(1,365)	168.2%	
4700 Loan Repayments	0	13,836	27,734	13,898		13,898	49.9%	
Corn Square :- Indirect Expenditure	1,818	35,169	56,534	21,365	0	21,365	62.2%	0
Net Income over Expenditure	908	(19,673)	(26,534)	(6,861)				
126 Rentable offices Corn Sq								
1401 Income-Rentals	0	476	0	(476)			0.0%	
Rentable offices Corn Sq :- Income	0	476	0	(476)				0
Net Income	0	476	0	(476)				

Detailed Income & Expenditure by Budget Heading 01/12/2019

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
130 Tourist Information								
1010 Income-Commission	23	990	1,600	610			61.9%	
1510 Income-Coach trips	103	4,657	6,500	1,843			71.7%	
1511 Income-Books & Maps	277	2,625	5,300	2,675			49.5%	
1512 Income-Cards	138	1,068	1,200	132			89.0%	
1513 Income-Souvenirs	1,066	5,085	5,500	415			92.5%	
1514 Income-Food/Drinks	792	3,459	4,000	541			86.5%	
1515 Income-Craft	369	1,993	2,400	407			83.0%	
1516 Income-Advertising	0	63	250	187			25.3%	
Tourist Information :- Income	2,767	19,941	26,750	6,809			74.5%	0
3000 Cost of Sales	806	8,969	15,000	6,031		6,031	59.8%	
3010 Costs-Coach Trips	27	4,162	6,500	2,338		2,338	64.0%	
4000 Salaries	3,931	35,378	47,000	11,622		11,622	75.3%	
Tourist Information :- Indirect Expenditure	4,763	48,508	68,500	19,992	0	19,992	70.8%	0
Net Income over Expenditure	(1,996)	(28,568)	(41,750)	(13,182)				
Finance and General Purposes :- Income	5,643	548,535	568,972	20,437			96.4%	
Expenditure	23,133	270,465	381,274	110,809	0	110,809	70.9%	
Movement to/(from) Gen Reserve	(17,490)	278,070						

Detailed Income & Expenditure by Budget Heading 01/12/2019

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Environment and Services								
201 Open Spaces								
1110 Income P3 Scheme	0	5,285	5,000	(285)			105.7%	
Open Spaces :- Income	0	5,285	5,000	(285)			105.7%	0
4000 Salaries	11,100	84,313	101,000	16,687		16,687	83.5%	
4006 Uniforms	0	1,602	1,000	(602)		(602)	160.2%	
4027 Equipment	0	2,733	2,500	(233)		(233)	109.3%	
4187 Repairs and Renewals	0	632	3,000	2,368		2,368	21.1%	
4300 Maintenance	632	7,043	6,000	(1,043)		(1,043)	117.4%	
4305 Play Areas	0	115	1,000	885		885	11.5%	
4312 P3 Scheme	0	0	1,000	1,000		1,000	0.0%	
4313 Lengthman Scheme	0	0	2,000	2,000		2,000	0.0%	
4320 Vehicle Maintenance	0	2,069	2,000	(69)		(69)	103.5%	
4321 Vehicle Fuel	224	3,237	2,500	(737)		(737)	129.5%	
4350 Street Cleaning	0	0	500	500		500	0.0%	
4351 Waste	1,099	5,236	6,000	765		765	87.3%	
4355 Tree Management	0	0	2,500	2,500		2,500	0.0%	
Open Spaces :- Indirect Expenditure	13,055	106,980	131,000	24,020	0	24,020	81.7%	0
Net Income over Expenditure	(13,055)	(101,695)	(126,000)	(24,305)				
203 Allotments								
1120 Income-Allotments	10	5,003	5,000	(3)			100.1%	
Allotments :- Income	10	5,003	5,000	(3)			100.1%	0
4025 Miscellaneous	0	113	500	388		388	22.5%	
4184 Rent	106	954	1,500	546		546	63.6%	
4185 Business Rates	0	57	0	(57)		(57)	0.0%	
4186 Water Rates	76	777	500	(277)		(277)	155.3%	
4300 Maintenance	0	755	1,000	245		245	75.5%	
Allotments :- Indirect Expenditure	182	2,655	3,500	845	0	845	75.9%	0
Net Income over Expenditure	(172)	2,348	1,500	(848)				
205 Market and Events								
1402 Income-Market	2,048	8,160	17,000	8,840			48.0%	
Market and Events :- Income	2,048	8,160	17,000	8,840			48.0%	0
4000 Salaries	720	2,376	6,240	3,864		3,864	38.1%	
4020 Advertising	0	0	1,000	1,000		1,000	0.0%	

Detailed Income & Expenditure by Budget Heading 01/12/2019

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4021 Promotions	0	70	1,000	930		930	7.0%	
4048 Subscriptions	0	0	400	400		400	0.0%	
Market and Events :- Indirect Expenditure	720	2,446	8,640	6,194	0	6,194	28.3%	0
Net Income over Expenditure	1,328	5,714	8,360	2,646				
220 Central Area Toilets								
4182 Electricity	0	0	750	750		750	0.0%	
4185 Business Rates	162	1,296	1,750	454		454	74.1%	
4186 Water Rates	0	708	1,700	992		992	41.7%	
4300 Maintenance	0	247	0	(247)		(247)	0.0%	
Central Area Toilets :- Indirect Expenditure	162	2,252	4,200	1,948	0	1,948	53.6%	0
Net Expenditure	(162)	(2,252)	(4,200)	(1,948)				
225 The Grange Toilets								
4182 Electricity	0	586	1,100	514		514	53.3%	
4185 Business Rates	0	0	1,500	1,500		1,500	0.0%	
4186 Water Rates	0	916	1,500	584		584	61.1%	
4300 Maintenance	0	348	0	(348)		(348)	0.0%	
The Grange Toilets :- Indirect Expenditure	0	1,850	4,100	2,250	0	2,250	45.1%	0
Net Expenditure	0	(1,850)	(4,100)	(2,250)				
250 Economic Development								
4023 Newsletter	0	972	1,440	468		468	67.5%	
4370 Leominster in Bloom	798	2,308	5,000	2,692		2,692	46.2%	
4375 CCTV	0	8,137	10,850	2,713		2,713	75.0%	
4380 Festive Lights	0	16,094	15,000	(1,094)		(1,094)	107.3%	
Economic Development :- Indirect Expenditure	798	27,512	32,290	4,778	0	4,778	85.2%	0
Net Expenditure	(798)	(27,512)	(32,290)	(4,778)				
260 Capital Projects								
4027 Equipment	0	19,416	0	(19,416)		(19,416)	0.0%	
4305 Play Areas	0	0	10,000	10,000		10,000	0.0%	
4700 Loan Repayments	0	6,959	15,968	9,009		9,009	43.6%	
4710 Capital Fund	1,288	67,844	0	(67,844)		(67,844)	0.0%	
Capital Projects :- Indirect Expenditure	1,288	94,218	25,968	(68,250)	0	(68,250)	362.8%	0
Net Expenditure	(1,288)	(94,218)	(25,968)	68,250				
Environment and Services :- Income	2,058	18,448	27,000	8,552			68.3%	
Expenditure	16,206	237,914	209,698	(28,216)	0	(28,216)	113.5%	
Movement to/(from) Gen Reserve	(14,148)	(219,466)						

Detailed Income & Expenditure by Budget Heading 01/12/2019

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Planning and Highways</u>								
<u>300 Planning and Highways</u>								
4240 Travel Fund	0	1,030	5,000	3,970		3,970	20.6%	
Planning and Highways :- Indirect Expenditure	<u>0</u>	<u>1,030</u>	<u>5,000</u>	<u>3,970</u>	<u>0</u>	<u>3,970</u>	<u>20.6%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(1,030)</u>	<u>(5,000)</u>	<u>(3,970)</u>				
<hr/>								
Planning and Highways :- Income	0	0	0	0			0.0%	
Expenditure	0	1,030	5,000	3,970	0	3,970	20.6%	
Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,030)</u>						
<hr/>								
Grand Totals:- Income	7,701	566,983	595,972	28,989			95.1%	
Expenditure	39,339	509,409	595,972	86,563	0	86,563	85.5%	
Net Income over Expenditure	<u>(31,638)</u>	<u>57,574</u>	<u>0</u>	<u>(57,574)</u>				
Movement to/(from) Gen Reserve	<u>(31,638)</u>	<u>57,574</u>						

Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date 01/12/2019

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
105	VAT Control A/c	5,078	
120	Other Debtors	988	
130	TIC Stock	12,639	
200	Co-op Current Account	549,430	
210	Petty Cash	413	
	Total Current Assets		568,548
	<u>Current Liabilities</u>		
500	Creditors	10,603	
515	PAYE/NI Due	3,643	
516	Pension Due	10,793	
520	Salaries Control	(0)	
550	Events Control	3,211	
552	Membership control	282	
560	Receipts in Advance	104	
570	Mayors Charity	427	
699	Suspense Account	0	
	Total Current Liabilities		29,063
	Net Current Assets		539,485
	Total Assets less Current Liabilities		539,485
	<u>Represented by :-</u>		
300	Current Year Fund	57,574	
310	General Reserves	114,397	
320	Earmarked Reserves	122,025	
337	Unspent Loans	200,000	
360	Capital Receipts Reserve	45,488	
	Total Equity		539,485